

Applying for Admission to Undergraduate Programs

When to apply...

Generally speaking, the earlier you apply, the better. UMass Boston will continue to consider applications for each academic program as long as space is available for the upcoming semester, **and the application deadline has not passed.** For more information, call **617.287.6100**. Once your application is complete, it will be evaluated and you will be notified of our admission decision by mail.

Your application will be considered complete when the Office of Undergraduate Admissions has received, by the established deadline, your application form (completed and signed), your admission essay, letter of recommendation, other required credentials (transcripts, test scores), any additional materials you would like us to consider (letters of recommendation), as well as your application fee.

Application Deadlines

Fall

Freshmen (International, Domestic)	June 1
Transfer (BSN-RN Online, International, Domestic)	July 1
Nursing (Generic)	February 1

Spring

Freshmen/Transfer (Domestic)	January 1
Freshmen/Transfer (International)	December 1
Nursing (Generic and BSN-RN Online)	November 1

Summer

Nursing (BSN-RN Online)	April 15
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e are delighted by your interest in UMass Boston. To apply for admission, please complete this application form and return it with all required enclosures.

Use this application form only if you wish to enroll in an undergraduate degree program. If you wish to enter a certificate program or enroll as a non-degree-seeking student, please call the Enrollment Information Services office at **617.287.6000** for instructions on how to do so.

Do not use this application if...

any of the following circumstances applies to your prospective enrollment at the University.

1 Re-entering Student

If you were previously admitted and enrolled at UMass Boston, contact the Office of the University Registrar for information (617.287.6200).

2 Second Bachelor's Degree Candidate

If you are a UMass Boston graduate wishing to earn a second bachelor's degree from the University, contact the University Registrar's Office (617.287.6200).

3 Reactivating Applicant

If you applied to UMass Boston within the past year, contact The Office of Undergraduate Admissions (617.287.6100) to reactivate your application.

4 Joint Admissions Student

If you are participating in the Joint Admissions Program through a partner two-year college, contact the UMass Boston Office of Undergraduate Admissions for an "Intent to Enroll" form for Joint Admissions students.

5 Graduate Applicant

If you are interested in earning an advanced degree, contact the Enrollment Information Services office (617.287.6000) for information and a graduate application form.

Completing the Application

Be sure to read the instructions carefully before beginning work on the application form. Remember to check the "Special Instructions" section that begins on page G for any that apply to you. Please answer all questions. If you have no response, or if a question does not apply to you, please indicate this by entering "N/A" in the appropriate spot.

Please type, or print legibly in black ink, and make bold check marks.

Please note that question 6 in Part 1, (regarding ethnic origin) is optional. You are not required to respond to this question. Neither your response nor your lack of response will be used as a factor in the admission process. The University will use this information only for the compilation of statistics for the US Department of Education and similar agencies, or for its own statistical, demographic profile of the student body.

When answering Part III, question 3, please be sure to choose only one college or program.



Application Instructions *Continued*

When answering Part III, question 4, please provide a first and second choice of major. If, for any reason, your first choice of major is unavailable, we will re-consider your application in light of your second choice. If you are applying to the College of Liberal Arts, College of Science and Mathematics, or College of Public and Community Service and have not decided on an area of study, please enter "undecided" in the spaces provided.

The following list includes all undergraduate majors offered by the University of Massachusetts Boston. It does not include concentrations, minors or programs of study. Remember to indicate your degree type (BA or BS) where appropriate.

College of Liberal Arts

Africana Studies, BA
 American Studies, BA
 Anthropology, BA
 Art, BA
 Classical Languages, BA
 Classical Studies, BA
 Criminal Justice, BA
 Economics, BA
 English, BA
 Ethics and Social and Political Philosophy, BA
 French, BA
 History, BA
 Individual Major option, BA or BS
 Italian, BA
 Music, BA
 Philosophy, BA
 Philosophy and Public Policy, BA
 Political Science, BA
 Psychology, BA or BS
 Psychology and Sociology, BA or BS
 Russian Studies, BA
 Sociology, BA
 Spanish, BA
 Theatre Arts, BA
 Women's Studies, BA
 Undecided

College of Management

Management, BS

College of Nursing and Health Sciences

Exercise and Health Sciences, BS
 Nursing, BS
 Nursing for RNs, BS

College of Public & Community Service

Community Media and Technology, BA
 Community Planning, BA

Community Studies, BA
 Gerontology, BA
 Human Development in Community (Early Childhood Education), BA
 Human Services, BA
 Labor Studies, BA
 Legal Education Services, BA
 Undecided

College of Science and Mathematics

Biochemistry, BS
 Biology, BS
 Chemistry, BS
 Computer Science, BA or BS
 Environmental, Earth and Ocean Sciences, BA or BS
 Engineering
 Engineering Physics, BS
 Individual Major option, BA or BS
 Mathematics, BA or BS
 Physics, BA or BS
 Undecided

Please note that in part III, question 6,

available intercollegiate sports include: men's baseball, men's and women's basketball, men's and women's cross-country, men's and women's ice hockey, men's lacrosse, men's and women's soccer, women's softball, men's and women's tennis, women's volleyball.

Before completing part VII, read carefully all information about residency status as printed on the back page of this application package, and as published in the undergraduate catalog.

Preparing to Send in the Application

Your application cannot be considered until all required materials have been received by the Office of Undergraduate Admissions. Be sure you:

- 1. Fill out the application form completely.**
- 2. Arrange to provide all required test scores and transcripts** (see information on this page).
- 3. Enclose your essay** (see Part VI) and any additional sheets of paper.
- 4. Enclose one academic letter of recommendation** from a counselor or teacher.
- 5. Sign the form on page F** to certify that all information you have given is complete and accurate.
- 6. Enclose any optional material,** such as your resume and/or other letters of recommendation, to support your application (see Part V).

7. Enclose the non-refundable application fee. Please send with your application form a check or money order, made out to the University of Massachusetts Boston, in the amount of \$40.00 (for Massachusetts residents) or \$60 (for all others). This fee cannot be refunded. *Note, however, that applicants who have attended UMass Amherst, UMass Dartmouth or UMass Lowell as degree-seeking students are not required to pay this fee.*

Mail the application form and all enclosures to:

Office of Undergraduate Admissions
 University of Massachusetts Boston
 100 Morrissey Boulevard
 Boston, MA 02125-3393

Required Tests and Transcripts

Admission Tests

To apply for admission, students are required to submit official copies of the SAT I or ACT test score report. Exceptions to this policy are:

- *Freshman or transfer applicants who have been out of high school for more than three years, and*
- *Transfer applicants with 24 or more college level credits.*

It is your responsibility as an applicant to arrange to take the appropriate test and to have the official results sent to the UMass Boston Office of Undergraduate Admissions. You may obtain information about requirements and procedures from your school counseling office, or from the Educational Testing Services (ETS), Rosedale Rd., Princeton, NJ 08540. UMass Boston's College Entrance Examination Board (CEEB) number is 3924.

Transcripts

- If you are entering as a freshman, or
- If you have earned fewer than a total of 24 credits at another college or combination of colleges, you must arrange to have an official transcript of your high school record or GED examination scores sent to the UMass Boston Office of Undergraduate Admissions.
- If you have attended any educational institution(s) since high school, you must arrange to have official transcripts of your academic record sent to the UMass Boston Office of Undergraduate Admissions from each and every school you have attended.

Part III: Enrollment Plans

1. When do you plan to enroll? Fall Spring Summer* (*RN-BSN online applicants only)
2. You expect to enroll Full-time Part-time
3. Please indicate the college or program to which you are seeking admission (check only one).
- College of Liberal Arts College of Management
 College of Science and Mathematics College of Public and Community Service
 College of Nursing and Health Sciences (for RNs) Exercise and Health Sciences
 College of Nursing and Health Sciences (for non-RNs)
4. Please refer to the list of majors on page B, and fill in the titles of your preferred areas of study. Be sure to specify degree type (BA or BS) for your chosen study areas. You may indicate a first and second choice, and if, for any reason, your major of first choice is not available to you, we will re-evaluate your application based on your second choice.

① _____ ② _____

5. a. Have you ever attended another college or university? No Yes
 b. Are you interested in residential housing? No Yes
 c. Are you interested in financial aid? No Yes
 d. Have you visited the campus yet No Yes If yes, at an Open House, Info Session & Tour
 Other _____
 e. Did your father and/or mother graduate from college? No Yes
 f. Is English your second language? No Yes
6. If you are interested in any of the following, please check all that apply.
- Honors Pre-Law Pre-Med Teacher Certification
 New England Regional Student Program (RSP) RSP Major: _____
(See Special Instructions on page G)

Part IV: Education and Academic Information

1. Please provide the names and locations of all high schools you have attended, as well as your (expected) graduation date from the high school most recently attended. Please also list the schools' College Entrance Examination Board (CEEB) code, available from each school's guidance office.

CEEB Code	High School	City/State	Dates of Attendance	Graduation Year
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. Check here if you have a GED (See special instructions). Graduation Date
Month Year

3. Please list every college or university you have attended, beginning with the most recent. Indicate dates of attendance and any degrees earned. You may obtain the institution's CEEB code from their admissions office. Use an additional sheet if you need more space; be sure to include your name, address and social security number on each additional page. **(Please note: You must provide academic transcripts from all institutions you have attended, whether or not you wish to transfer credit.)**

CEEB Code	College/University	City/State	Credits Earned	Start Date	End Date	Degree Earned
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

4. Please list any high school or college/university courses in which you are now enrolled.

Course Number	Title	Credits	Institution
_____	_____	_____	_____
_____	_____	_____	_____

Part IV: Education and Academic Information *continued*

5. Have you ever taken, or do you plan to take, any of the following tests? Indicate month and year where applicable.

 SAT I/ACT

Month	Year

 SAT I/ACT

Month	Year

 SAT I/ACT

Month	Year

 TOEFL

Month	Year

 SAT II: ELPT

Month	Year

 CLEP Exams

Month	Year

 Advanced Placement

Month	Year

 Advanced Placement

Month	Year

 Advanced Placement

Month	Year

6. If you are a student with a disability and will need accommodations/services and/or wish to request a waiver of the requirement to submit SAT I or ACT scores, check here (see special instructions on page G).

Part V: Activities and Life Experience

1. Are you being recruited by a coach to play a Division III sport at UMass Boston? No Yes (please indicate specific sport below)

2. Please provide information about your employment history. (You may submit a resume, if you prefer.)

Current Employer	Title	Length of Service
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Previous Employer	Title	Length of Service
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3. Please enclose one (or more) letter(s) of recommendation from an objective observer, like a teacher, counselor, or employer, commenting on your maturity, academic ability, and motivation to succeed at UMass Boston.

Part VI: Essay

Please select one of the following questions. Write and enclose an essay of about 500 words in response. Be sure to include your name and social security number on each sheet you submit with your application. If you do not have a social security number, please include your date of birth and address along with your name. All applicants are required to submit one essay.

1. Every day we are presented with choices, some more challenging than others. Describe a significant choice that you had to make, and discuss the consequences of your actions. How did your decision impact your life?
2. What does the phrase "university community" mean to you? How would your background and experience help contribute to our community? How would you benefit from studying in the diverse environment of the University of Massachusetts Boston?
3. Describe a person or event that has had a profound impact on you and the way you look at the world.

Part VII: Residency Information

All applicants are required to complete this section. Before doing so, please note the definition below, and read the complete statement of rules and policies governing residency found on the back page of this application. If you claim Massachusetts residency, be sure to indicate the month and year that you or your parent(s), guardian, or spouse began residing in the Commonwealth.

For the purpose of assessing tuition and fees, each student shall be classified as a "Massachusetts resident" or a "Non-Massachusetts resident." A person shall be classified as a Massachusetts resident if he/she (or the parent of an unemancipated student) shall have resided in the Commonwealth of Massachusetts for purposes other than attending an educational institution for twelve months immediately preceding entry or re-entry as a student. Physical presence for the entire twelve-month period need not be required as long as the conduct of the individual, taken in total, manifests an intention to make Massachusetts his/her permanent dwelling place.

I have read the rules and regulations governing residency status of students for tuition purposes at the University of Massachusetts Boston. I hereby state that, pursuant to these rules and regulations, I qualify as a Massachusetts resident for the following reason (check one below and indicate residency start date):

- I am 18 years of age or more, and have resided continuously in Massachusetts since mo yr .
- I am under 18 years of age and my parent(s) or guardian(s) has/have resided continuously in Massachusetts since mo yr .
- I am married and my spouse has resided continuously in Massachusetts since mo yr .
- (Please provide copy of marriage certificate and copy of spouse's Massachusetts tax form from last year.)

If you are not a Massachusetts resident as defined by the rules and regulations governing residency status, please complete the following:

- I do not qualify for classification as a Massachusetts resident.
- I do not qualify for classification as a Massachusetts resident, but I am applying to an approved major for the New England Regional Student Program and have been a legal resident of CT, ME, NH, RI, or VT for at least the past year.

Part VIII: Final Instructions

Please sign this application below. If you are under 18 years of age, a parent or guardian must also sign.

I certify that the information given in this application is complete and accurate, and that I have not attended any institution(s) other than those I have listed. I understand that making false or fraudulent statements within this application could result in denial of admission, disciplinary action, and invalidation of credits or degrees earned. I also understand that not completing the residency section of this application and providing the required documentation means that I will be classified and billed as an out-of-state student. Should there be any changes in the substance of the information given here, I will immediately notify the Office of Undergraduate Admissions at the University of Massachusetts Boston.

 Signature of Applicant

Date

 Signature of Parent or Guardian

Date

Please check the boxes below to indicate that this stage of your application is complete.

- I have read the instructions regarding transcripts and admissions tests and I understand what credentials I must arrange to have sent to the Office of Undergraduate Admissions in addition to this application form.
- I have enclosed my essay (see Part VI) and one academic letter of recommendation from a counselor or teacher (see Part V), as well as any optional, additional material I wish to submit for review.
- I have completed the residency section of this application form. If applicable, I have enclosed copies of my alien registration card (both front and back) or a copy of my marriage certificate and a copy of my spouse's Massachusetts tax form from last year.
- I have signed this application form to certify that the information in it is complete and accurate. If necessary, my parent or guardian has also signed.
- I have enclosed a check or money order in payment of the non-refundable application fee (\$40 for Massachusetts residents, \$60 for all others). **Note: Applicants who have attended UMass Amherst, UMass Dartmouth or UMass Lowell as degree-seeking students are not required to pay this fee.**

Send this form and all enclosures to:


Office of Undergraduate Admissions
 University of Massachusetts Boston
 100 Morrissey Boulevard
 Boston, MA 02125-3393

Application Instructions *Continued*

Please remember that each required transcript or GED score report must be official (not a copy given to a student for informational purposes). Each transcript or report must be issued by the organization it represents and sent directly to the Office of Undergraduate Admission at UMass Boston, and must reach that office in a sealed envelope.

Special Instructions

Be sure to read the appropriate section(s) of the following instructions if you

- have been out of high school for more than three years
- have taken ESL courses in high school
- are seeking admission to the College of Public and Community Service (CPCS)
- are seeking admission to the Directions for Student Potential (DSP) program
- are interested in a teaching career
- are interested in the New England Regional Student Program (RSP)
- are a registered nurse
- are a non-citizen permanent resident of the United States
- are an international student with a visa
- wish to be exempt from the requirement to submit SAT I or ACT scores because you have a certified disability.

If you have been out of high school for more than three years, we will not require you to submit SAT I or ACT test scores. We may, however, require you to provide additional information about yourself, which we will request if necessary. If your native language is not English, you may be asked to demonstrate proficiency in English.

If you have taken ESL courses in high school, you must submit a TOEFL score. You may get information about requirements and procedures for taking this test from your high school guidance counseling office or directly from the TOEFL Program, PO Box 6151, Princeton, NJ 08540, USA.

If you are seeking admission to the College of Public and Community Service (CPCS), you are encouraged to attend a CPCS admission seminar prior to applying. Seminars are held Tuesdays at 9:00 am and at 6:00 pm in the Admissions Office on the Upper Level of The Campus Center. Call 617.287.6000 to confirm the schedule.

The Directions for Student Potential program (DSP) is a special, pre-admission college-preparatory program offered in the summer for Massachusetts residents only. DSP prepares students for academic success at the University by helping them improve their English, math, critical thinking and study skills. Applicants may choose to apply to DSP, or admissions counselors may refer applicants to the program. Successful completion of DSP grants the student fall semester admission to the College of Liberal Arts. The DSP application deadline is May 15. To apply to DSP, answer Part III, question 3 by checking off “College of Liberal Arts.” Then enter “DSP” in the first majors space in question 4.

If you are interested in a teaching career, you must seek admission to the College of Liberal Arts, the College of Science and Mathematics, or the Exercise Science and Physical Education program of the College of Nursing and Health Sciences. By selecting a major and successfully completing the University’s Teacher Education program, you can earn a Professional Educator Certificate of Eligibility with Advanced Standing in elementary (1 – 6), middle (5 – 9), and secondary (9 – 12) education.

New England Regional Student Program (RSP). If you are interested in enrolling in a major not offered through public education in your home New England State, consider the New England Regional Student Program (RSP). Students in this program pay less than full out-of-state tuition for programs not offered in their home state—a substantial saving. For additional information about this program and list of approved majors, visit our Website at www.umb.edu/admissions/undergraduate/rsp.html.

If you are a registered nurse applying to the College of Nursing and Health Sciences, be sure to check the appropriate box in Part III, question 3, and enter “Nursing for RNs, BS” in the space provided in question 4. *You are required to submit a copy of your license.*

If you are a non-citizen permanent resident with a visa—that is, neither a citizen nor a permanent resident of the United States— you must meet certain special requirements

- a. If your native language of instruction is not English, you need not submit SAT I or ACT scores. You must, however, take the Test of English as a Foreign Language (TOEFL), and your TOEFL score must show that you are proficient in English. For more information, write to the TOEFL program, PO Box 6151, Princeton, NJ 08540, USA. Note: If your native language of instruction is English, you must meet the same requirements for SAT I or ACT scores as US citizens and permanent residents.
- b. You must submit a copy of your secondary school transcript, leaving certificate, and/or graduation examination results.
- c. If the official transcripts of your academic record are not in English, they must be sent to the Office of Undergraduate Admissions together with an English translation that has been validated by an official public translator.
- d. You must submit a Certification of Finances form (available online at www.admissions.umb.edu). If you have not already received one, we will send you this form when your application is received. The form must be completed accurately and must show that funds available to you during the full period of your study are at least equal to the estimated costs of attending UMass Boston and living in the Boston area during that time. Note: You will be expected to pay the non-resident tuition rate throughout your enrollment at the University.

If you have a learning or other disability that might make SAT I or ACT scores an inappropriate measure of your capacity for college-level work, you might not be required to submit those scores. To request a waiver of this requirement, you must check the box in Part IV, question 6 and a waiver form will be sent to the mailing address listed on this application. Your response should be voluntary and will be kept confidential; it will have no bearing on the University’s decision about your admission. You must also submit recent documentation of the diagnosis of your disability from a qualified medical professional. The University of Massachusetts Boston may require an alternative mode of assessment in lieu of the SAT I or ACT scores.

Residency Status

Part I. Definitions

1.1 Academic Period—a term or semester in an academic year or a summer session, as prescribed by the Board of Trustees or under their authority.

1.2 Continuous Attendance—enrollment at the University for the normal academic year, or the approximate portion or portions of such academic year as prescribed by the Board of Trustees or under their authority.

1.3 Emancipated Person—a person who has attained the age of 18 years and is financially independent of his/her parents, or, if under age 18 years of age, (a) whose parents have entirely surrendered the right to the care, custody, and earning of such person and who no longer are under any legal obligation to support or maintain such person; or (b) a person who is legally married; or (c) a person who has no parent. If none of the aforesaid definitions applies, said person shall be deemed an “unemancipated person.”

1.4 Parent –

- a. the person’s father and mother, jointly;
- b. if the father is deceased, the mother and vice versa;
- c. if neither father nor mother is living and no guardian has been appointed, the person who then stands *in loco parentis* to the person
- d. if father and mother are divorced, separated, or unmarried, the parent who has been awarded legal custody; if no such award, the parent with whom the person lives.

1.5 “Reside,” “residency,” or “resident”—shall refer to domicile, habitation, location where he or she intends to remain permanently.

Part II. Classification

2.1 For the purpose of assessing tuition and fees, each student shall be classified as a “Massachusetts resident” or a “Non-Massachusetts resident.” A person shall be classified as a Massachusetts resident if he/she (or the parent of an unemancipated student) shall have resided in the Commonwealth of Massachusetts for purposes other than attending an educational institution for twelve months immediately preceding entry or re-entry as a student. Physical presence for the entire twelve-month period need not be required as long as the conduct of the individual, taken in total, manifests an intention to make Massachusetts his/her permanent dwelling place.

Part III. Determination of Residency

3.1 Proof of Residency—

- a. Each case will be decided on the basis of all facts submitted with qualitative rather than quantitative emphasis. A number of factors will determine the intention of the person to maintain permanent residency in Massachusetts. No single index is decisive. The burden of proof rests on the student seeking classification as a Massachusetts resident.
- b. The following shall be primary indicia of residency:
 1. for unemancipated persons, the residency of parents having custody within Massachusetts;
 2. certified copies of federal and state income tax returns;
 3. permanent employment in a position not normally filled by a student;
 4. reliance on Massachusetts sources for financial support;
 5. former residency in Massachusetts and maintenance of significant connections there while absent.
- c. The following shall be secondary indicia of residency, to be considered of less weight than those listed above in section b:
 1. continuous physical presence in Massachusetts during periods when not an enrolled student;
 2. military home of record;
 3. all other material of whatever kind or source that may have a bearing on determining residency.

3.2 Proof of Emancipation

A student asserting that he/she is an emancipated person shall furnish evidence to support such assertion. Such evidence may include:

- a. birth certificate or any legal document showing place and date of birth;
- b. legal guardianship papers – court appointment and termination – must be submitted;
- c. statements of the person, his/her parent(s), guardian(s), or others certifying no financial support;
- d. certified copies of federal and state income tax returns filed by the person and his/her parent(s);
- e. where none of the foregoing can be provided, an affidavit of the emancipated person in explanation thereof and stating fully the grounds supporting the claim of emancipation.

3.3 Presumptions, etc.

- a. Residency is not acquired by mere physical presence in Massachusetts while enrolled in an institution of higher education (see section 2.1).
- b. A person having his/her residency elsewhere than Massachusetts shall not be eligible for classification as a Massachusetts resident for tuition purposes, except as herein provided.
 1. Anyone who is registered at the University as a Massachusetts resident shall be eligible for continued classification as a Massachusetts resident for tuition purposes (until attainment of the degree for which he/she is enrolled) during continuous attendance at the institution.
 2. The spouse of any person who is classified or eligible for classification as a Massachusetts resident is likewise eligible for such classification. This provision will not apply to a spouse in the US on a non-immigrant visa.
 3. A person who is an immigrant / permanent resident of the US (or who has applied for such status) is eligible to be considered a Massachusetts resident for tuition purposes provided he/she meets the same standards required of a US citizen to establish residency. Likewise, non-residents who have attained (or have applied for) refugee/asylum status are eligible for Massachusetts residency
 4. Those students whose higher educational pursuits are funded by the Department of Welfare, The MA Rehabilitation Department, or any of the other Commonwealth of Massachusetts public assistance programs.
- c. A person does not gain or lose in-state status solely by reason of his or her presence in any state or country while a member of the Armed Forces of the United States.
- d. For purposes of this policy, the following persons shall be presumed to be Massachusetts residents:
 1. A member of the Armed Forces of the United States who is stationed in Massachusetts on active duty pursuant to military orders, his or her spouse and dependent students.
 2. Full time faculty, professional staff, and classified staff employees of the University of Massachusetts system and their spouses and dependent students.