Agreement Form for Tape Recording Lectures

Under Section 504, Subpart E Postsecondary Education, of the 1973 Rehabilitation Act and the Americans with Disabilities Act, institutions of higher education must provide reasonable accommodations to a student’s known disability and may not deny equal access to the institution’s programs, courses, and activities. Tape recording lectures is a reasonable accommodation for students whose disability documentation supports this accommodation.

Faculty has the right to require a student who uses a tape recorder to sign an agreement for tape recording and give a copy of the signed agreement to the instructor before the student will be permitted to tape any lectures.

I, ____________________________________________, state that I have (student’s name) been permitted to tape record lectures in the following course:

________________________________________________________________________

(title of course, faculty member, department, and semester)

as a reasonable accommodation. I understand that faculty members have a copyright interest in their class lectures, and I agree not to infringe this right in any way. I agree that I will use these tape recordings only for my own personal academic use during this course, and that I will not copy, broadcast, transcribe, share, or release any part of the tape recordings, or use the tape recordings for any other purpose than my academic work in this course. I also understand that the faculty member and students have privacy rights and that I agree that I will not violate those rights by using the tape recording in any manner other than for my own personal study in this course.

________________________________________________________________________

(date) (student’s signature)

This form is to be submitted to the professor/instructor upon completion.