



COLLEGE OF MANAGEMENT

Graduate Student FAQs

What if I have questions about my waived courses?:

Students will receive the list of courses they have waived in their acceptance package. In addition students may view their course waivers by logging into WISER and viewing their unofficial transcripts.

Students may also view the College of Management's waiver policy on our website. Students who believe they may be eligible to waive additional courses, will need to submit a course description and syllabus to the Director Art Goldsmith. He will review the request and make the final decision.

How do I know if I'm completing the right courses for my degree?

The course curriculum planning guides are available on the College's website to download. We recommend that students use the guide at the beginning of their graduate school career. Each semester students may update their guide with their course selection; this will help stay on track to complete the degree requirements.

Can I specialize in more than one area?

Yes, it is possible to complete specializations in two or more areas. Many courses overlap with one another, ie: MBA AF Financial Statement Analysis covers both FIN and ACCT, or MSIS 617 Management of the Supply Chain covers IS, OPS and MKT. The graduate office assists students when they are selecting their electives if they wish to complete dual or triple specializations.

Can I study a dual degree?

Yes, it is possible to study for two degrees. Domestic students may be enrolled in two programs at the same time. However, international students will need to complete the first program before they can apply to complete the 2nd degree. ALL students are required to complete a minimum of 6 additional courses if the second degree is a Masters of Science. For example, a student completes her MBA degree (18 courses) and then would like to complete the MSF degree. If

many of the MSF requirements have been completed while studying the MBA, she would still be required to complete 6 additional courses.

How can I register to be enrolled in the 2nd degree?

All students must complete a form to be signed by the Director and submitted to the Registrar's office. The form is available in the College of Management's graduate office (when we have it uploaded). International Students will also be required to submit a 2nd form, for the international students office. This form is also available in the graduate office (when we have it uploaded).

What is the Practicum course?

MBAMGT 698 Practicum is a course that students may enroll in if they are participating in an internship. Students are not required to take this class during an internship; however, they must enroll in this course if they are seeking course credit for their internship. MBAMGT 698 is offered every semester including the summer and it is a total of 3 credits. Students may participate in a total of 2 MBAMGT 698 Practicum courses while studying their degree in the Graduate College of Management.

International Students that are offered a paid internship are required to be enrolled in MBAMGT 698 Practicum to receive their CPT working papers. International Students are required to complete 2 full semesters (Fall and Spring) to be eligible to participate in a paid internship.

What is an Independent Study?

An Independent Study is an option for students studying in the Graduate College of Management to complete as one of their elective requirements. Students may participate in a total of two Independent Study's while completing their degree. The process requires students to work with a Professor and complete a research paper and/or project. The topic, goals and objectives are determined by the student and the professor they will work with throughout the course of a semester. An Independent Study cannot take the place of a course that the College of Management offers.

Is there an application process for an Independent Study? Students will need to be approved by the Director to participate in an Independent Study as well as have a Professor to sponsor them for the duration of their study.

How do I register for an Independent Study? To register students will need to submit a registration request form

How many credits may a student receive for an Independent Study course? Students receive a total of 3 credits for each Independent Study. Students may participate in two Independent Study's while completing their degree.

How do I apply for graduation?

There is no option for Graduate students to apply for graduation electronically, via WISER. Students must download the graduation application and submit the following to the Graduate College of Management office to be approved.

Completed application

Unofficial transcripts printed off of WISER

A check made payable to UMass Boston for the amount of \$150

The deadline to submit the applications will be posted on the CM blog each semester.

How do I apply for a Graduate Assistantship?

Graduate Assistantship positions are available in both the Fall and Spring semesters. There are no positions offered during the summer sessions. The Graduate College of Management will post information on the CM blog with instructions on how to apply and the deadline.

Can I access journal articles off campus?

We encourage students to visit the Healy Library with their student id to receive a barcode. This barcode is required to access the library resources off campus including e-reserves, journal articles, etc. The Library staff can assist students in locating articles and research materials.

Can I transfer courses from another University?

Students are eligible to transfer up to 6 credits (2 courses) outside UMass Boston. Students must submit a course description via email to Tara Shea and Oscar Gutierrez for approval. After the class is approved students will be required to have their official transcript sent to their attention in the College of Management. A grade of B or higher is required for the course to officially transfer. For those that are transferring courses, the alternative University must be AACSB accredited.

Are there any professional or cultural groups for Graduate College of Management students at UMB?

UMB has professional groups such as Graduate Business Association (GBA), Accounting and Finance Academy (AFA), Student Entrepreneurship Program (StEP) and also cultural and social groups like ISA (International Students' Association), GISA (Graduate Indian Students' Association) are a few examples.

Are you thinking of taking the CPA exam?

Information about the requirements and eligibility to sit for the exam in Massachusetts can be found on the government website. Each semester the department hosts an information session that covers state regulations and requirements by Becker Professional Education

Are you thinking of taking the CFA exam?

Information about the CFA exam can be viewed [here](#). Each semester the department hosts an information session that covers the requirements for sitting and strategies for success.