

PhD in Business Administration

Application Requirements

In addition to submitting the University's on-line Graduate Admissions Application Form and fee, your application to the PhD program should include:

- A current resume or CV. Please list your educational background on page one with degree(s) earned, name of school(s), major(s) and overall GPA(s).
- One essay indicating your area of research interest, your interest in this program and your commitment to research (1500 words total). You should consider the following points:
 - What are your career objectives?
 - How will a PhD in business administration advance those objectives?
 - In what ways does UMass Boston's College of Management Business Administration PhD Program address your particular academic, career, and personal goals?
 - What do you see as your primary activity five years after receiving your PhD degree?
 - What professional, personal, and academic experiences have especially equipped you for the challenges of graduate school?
 - What personal strengths will you bring to your graduate-level studies?
 - What personal limitations or hurdles do you anticipate you must address to complete graduate school?
 - What research and business administration issues are you interested in pursuing at UMass Boston?
 - What research and real-world experiences have prepared you for the PhD program and a subsequent career using your academic training?
- Three letters of recommendation from individuals who can assess academic or professional preparation for advanced graduate studies.
- Official transcripts of all prior academic work, including evidence of a bachelor's degree from an accredited institution.
- A short sample of your scholarly writing.
- GMAT or GRE scores [Our institutional code is 3924 when you register for the exam.]
- TOEFL score for most international students [See our FAQs for information on language testing requirements and waivers].

Once applications have been reviewed, the program's PhD Admissions Committee will schedule interviews with all finalists (typically in early to mid-March). Interviews are considered an important part of the application process. They may take place via telecommunications or on campus if that is more convenient.

The application deadline is **January 15** for priority consideration. Admission decisions are announced by **April 1**.

Apply on-line or request a catalog and application:

<http://www.umb.edu/admissions/graduate/apply/index.html>