ASAP: Achieving Satisfactory Academic Progress

FINANCIAL AID
GPA & ACADEMIC STANDING
INFORMED DECISIONS
SAP APPEAL PROCESS
SATISFACTORY ACADEMIC PROGRESS COMPLETION RATES
Satisfactory Academic Progress (SAP)

To be eligible for federal and state student aid funds a student must be making *satisfactory academic progress*

Three measurements used for evaluating SAP

1. **Grade Point Average – GPA**
   - 2.0 or better GPA required with 25 or more credits
   - 1.75 or better GPA required with 0-24 credits

2. **Completion Rate**
   - Must complete 67% of attempted courses

3. **Maximum Credits Attempted – Maximum Time Frame**
   - 150% of degree credits required for degree
**Completion Rates**

\[
\text{Successfully completed credits} \div \text{Attempted credits}
\]

- You must complete, with passing grades, **67%** (two-thirds) of the total number of credits you attempt.

- Grades of **F, W, INC, NA or PRG** must be counted as ‘attempts’.
## Completion Rates

### Anna’s First Semester

<table>
<thead>
<tr>
<th>Subject</th>
<th>Catalog</th>
<th>Component</th>
<th>Official Grade</th>
<th>Units Taken</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH</td>
<td>115</td>
<td>Lecture</td>
<td>B+</td>
<td>3</td>
<td>College Algebra</td>
</tr>
<tr>
<td>ENGL</td>
<td>102</td>
<td>Lecture</td>
<td>W</td>
<td>3</td>
<td>Freshman English II</td>
</tr>
<tr>
<td>PHIL</td>
<td>108</td>
<td>Lecture</td>
<td>A</td>
<td>3</td>
<td>Moral Social Probls</td>
</tr>
<tr>
<td>EEOS</td>
<td>120</td>
<td>Lecture</td>
<td>B</td>
<td>3</td>
<td>Intro to EEOS - Lect</td>
</tr>
<tr>
<td>EEOS</td>
<td>121</td>
<td>Laboratory</td>
<td>W</td>
<td>1</td>
<td>Intro to EEOS Lab</td>
</tr>
</tbody>
</table>

1. GPA = 3.433
2. Completion Rate = $9 \div 13 = 69\%$
3. Max. Credits Attempted = 13
### Completion Rates

#### Anna’s Second Semester

<table>
<thead>
<tr>
<th>Subject</th>
<th>Catalog</th>
<th>Component</th>
<th>Official Grade</th>
<th>Units Taken</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON</td>
<td>101</td>
<td>Lecture</td>
<td>INC</td>
<td>3</td>
<td>Intro To Micro</td>
</tr>
<tr>
<td>ENGL</td>
<td>102</td>
<td>Lecture</td>
<td>W</td>
<td>3</td>
<td>Freshman English II</td>
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<tr>
<td>JAPAN</td>
<td>102</td>
<td>Lecture</td>
<td>NA</td>
<td>4</td>
<td>Intro Japanese II</td>
</tr>
<tr>
<td>PHIL</td>
<td>110G</td>
<td>Lecture</td>
<td>W</td>
<td>4</td>
<td>Equality &amp; Justice</td>
</tr>
</tbody>
</table>

1. GPA = 3.433
2. Completion Rate = $9 \div 27 = 33\%$
3. Max. Credits Attempted = 27

SAP 1st Year
Tips for Maintaining SAP

- See your Academic Advisor regularly
- Review your degree audit and then...
- Focus on your degree/graduation requirements by taking only courses that pertain to your degree while also completing your general electives
- Educate yourself on SAP criteria by regularly visiting the Financial Aid Services web page on the UMass Boston website.
GPA & Academic Standing

GPA
ACADEMIC STANDING
• UMASS BOSTON VS. SAP
Where do I find my GPA?

Degree Progress Report

Transcript (on WISER)
How is GPA calculated?

http://www.umb.edu/registrar/grades_transcripts/grading_system/
How is GPA calculated?

Multiply the grade points for each course by the number of credit hours each course is worth. The resulting value is referred to as “Quality Points”

Add together earned quality points for all courses completed in a semester

Divide the sum by the total number of completed semester credit hours

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Grade (Equivalent)</th>
<th>Quality Pts</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>x C- (1.7)</td>
<td>= 5.1</td>
</tr>
<tr>
<td>3</td>
<td>x B- (2.7)</td>
<td>= 8.1</td>
</tr>
<tr>
<td>3</td>
<td>x C- (1.7)</td>
<td>= 5.1</td>
</tr>
<tr>
<td>3</td>
<td>x C- (1.7)</td>
<td>= 5.1</td>
</tr>
<tr>
<td>TOTAL: 12</td>
<td></td>
<td>23.4</td>
</tr>
</tbody>
</table>

23.4 (Quality Pts) 12 (credit hrs) = 1.95 semester GPA
GPA Calculator

- UMass Boston

http://www.pcesp.umb.edu/gpa/gpa.php

*Note: This calculator is for estimating purpose only.*
Academic Standing

3.0+
Dean’s List/Honors

2.0
Good Standing

Less than 2.0
Alert
Warning
Probation
Extended Probation
Suspension
Dismissal

http://www.umb.edu/registrar/academic_policies/academic_standing/
Academic Standing vs. SAP

- **Academic Standing**
  - Based only on your GPA
  - Affects your student academic status

- **Satisfactory Academic Progress (SAP)**
  - Based on GPA, Completion Rate & Maximum Credits Attempted
  - Affects your student financial aid status
Informed Decisions

GRADING/COURSE OPTIONS
RESOURCES
Pass/Fail Grading Option

- Pass = P (not in GPA)
- Fail = F (in GPA)

Things to consider:
1. Talk to instructor re: passing
2. Some majors/minors don’t allow P/F: CHECK!!!
3. Declare P/F via WISER by deadline
4. Max of 8, 1 per semester (use with caution)

http://www.umb.edu/registrar/academic_policies/course_pass_fail_option/
### “P” with Pass/Fail

<table>
<thead>
<tr>
<th>Course</th>
<th>Grade</th>
<th>Course</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>C</td>
<td>ENGL101</td>
<td>C</td>
</tr>
<tr>
<td>MATH 115</td>
<td>C</td>
<td>MATH115</td>
<td>C</td>
</tr>
<tr>
<td>PHIL108</td>
<td>C</td>
<td>PHIL108</td>
<td>C</td>
</tr>
<tr>
<td>PSYCH100</td>
<td>D</td>
<td>PSYCH100</td>
<td>P</td>
</tr>
</tbody>
</table>

**Semester GPA:**
- With Letter Grade: 1.75
- With Pass/Fail: 2.0
Course Withdrawal

- Withdrawal = W on transcript (not in GPA)
- Student pays for the class

Things to consider:
1. Talk to instructor
2. Talk to advisor
3. May affect financial aid: CHECK!!
4. Declare W via WISER by deadline

http://www.umb.edu/registrar/academic_policies/course_withdrawal_option/

University Withdrawal

- Must submit undergraduate withdrawal form by last day of classes.

http://www.umb.edu/registrar/academic_policies/university_withdrawal
<table>
<thead>
<tr>
<th>Course</th>
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</tr>
</thead>
<tbody>
<tr>
<td>ENGL 101</td>
<td>C</td>
<td>ENGL 101</td>
<td>C</td>
</tr>
<tr>
<td>MATH115</td>
<td>C</td>
<td>MATH115</td>
<td>C</td>
</tr>
<tr>
<td>PHIL108</td>
<td>F</td>
<td>PHIL108</td>
<td>W</td>
</tr>
<tr>
<td>PSYCH100</td>
<td>C</td>
<td>PSYCH100</td>
<td>C</td>
</tr>
</tbody>
</table>

**Semester GPA:**

<table>
<thead>
<tr>
<th>“F” with Pass/Fail</th>
<th>1.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>With Withdrawal</td>
<td>2.0</td>
</tr>
</tbody>
</table>
Incomplete

INC + 1 year = IF = F

http://www.umb.edu/registrar/academic_policies/incomplete_policy/
Repeat Policy

- Max of 4 courses
- Old and new grade appear on transcript
- Only the new grade counts towards GPA calculation
- Credit is only earned once
- Can not retake a course if you have already passed a more advanced course (can not repeat SPAN 101 after passing SPAN102)

http://www.umb.edu/registrar/academic_policies/course_repeat_policy/
Resources

- University Advising Center – CC-1-1100
- Academic Support Services - CC-1-1300
  - Subject tutoring, Math Resource Center, Reading, Writing, & Study Strategy Center, & Skills Workshops
- Career Services - CC- 1- 1300
- Disability Services (Ross Center) - CC- UL- 240
- Counseling Center- Quinn- 2- 39
- Health Center- Quinn- 2- 40
Resources – Specific to Major/Program

- CLA Initiatives for Students - Wheatley-2-04
- College of Management – McCormack-5-603
- College of Nursing, Center for Clinical Education & Research (CCER) – Science-3-310
- College of Science & Math, Student Success Center – Science-2-060
- Student Support Services – CC-1-1100
- Success Boston – CC-1-1011
- The Student Veterans Center – CC-3-3002
- Veteran’s Affairs – CC-4-4100
Satisfactory Academic Progress
Appeal Process

APPEAL PROCESS
ACADEMIC PLAN
NEXT STEPS
Appeal Process

- Appeal process available to students who do not meet Satisfactory Academic Progress

- FA SAP Appeal Status can be checked on WISER

- Follow up questions, contact:
  Karen T. Winn, Retention Specialist
  Financial Aid Office (CC-4-4300)
  617.287.6341
  Karen.Winn@umb.edu
Appeal Process

1. Attend ASAP: Achieving Satisfactory Academic Progress Session

2. Answer Appeal Form Questions
   - Personal Statement
   - Documentation, if necessary

3. Submit Completed Appeal Form to FA

4. If necessary, FA will refer student to their assigned academic advisor for an Academic Plan

Please note: students do not have to be full-time to receive financial aid
If you are referred for an Academic Plan, you will need to meet with your advisor.

Once an Academic Plan has been submitted to the FA Office, YOU need to follow that plan.

At the end of the probationary semester, the FA Office will review your Satisfactory Academic Progress and verify if YOU followed the agreed upon Academic Plan.
Next Steps

- FA Appeals committee will notify you of their decision within 14 business days of receipt of completed appeal.

- Appeals which are approved will be on a probationary basis and will be reviewed after one semester.

- If your appeal is DENIED, you will not be eligible to receive Financial Aid until you meet the requirements of Satisfactory Academic Progress.

- If you are denied financial aid, have a Plan B for Tuition Payment, just in case.
  - Consider setting up a payment plan with the Bursar’s office to avoid late fees.
Next Steps

- Have a Good Academic Semester
- Stay on Track