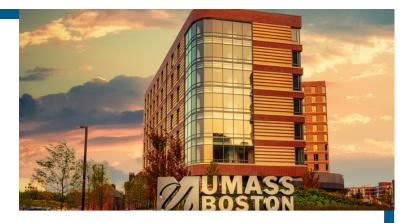
<u>How-To Apply</u> <u>For Housing</u>



Accept your admission to UMB

Submit your \$250 new student enrollment fee <u>and</u> your \$300 housing reservation fee through <u>Beacon Gateway</u>

Complete your Enrollment Checklist through <u>Beacon Gateway</u>

Enrollment Checklist		
Status	Details	Date
	Official Transcript (Parsippany Hills High School)	
	Enrollment Deposit Fee V	
	Housing Reservation Fee 👻 You have indicated that you wish to live on-campus. To secure your place, please submit the \$300 Housing Reservation Fee in the Payments section.	
	Final High School Transcript 🔻	
	Citizenship.Confirmation V	
	Verification Documentation	



Claim your <u>UMB Email Account</u> - your UMB email must be active to access and complete the housing application & housing license agreement

Within 1 business day after submitting your Housing Reservation Fee, log into your <u>Housing Portal</u> with your newly created UMass Boston credentials & complete your housing application. Please review all information in your housing application to ensure it is accurate prior to submitting.

 \bigcirc

Once your housing application is successfully submitted it will be reviewed the following business day by the Housing Office After the housing office reviews your housing application, you will receive a housing license agreement from "HelloSign." Complete your sections of the agreement. Once your sections are complete, your guarantor will receive a similar email to complete their sections

NOTE: If you and your guarantor have U.S. social security numbers, those will be required in the agreement. If you do not, just let us know and we will send you a self-guarantor agreement to complete. Instructions for both types will be included in the emails you receive.

Once you and your guarantor have submitted both sections of the housing license agreement, the housing office will review the agreement for completion and electronically sign the document.

Once all these steps are completed accurately, you will receive an email confirmation within one business day letting you know you have secured a space on-campus. **Process is not completed until you receive the confirmation email** and this does not guarantee a specific room/room type, housing assignments will be done mid-summer.

Priority deadline to complete all steps listed: June <u>1st</u>

During the application process, if you have any questions please email us at housing@umb.edu



On-Campus Housing is not guaranteed Housing is given to incoming first time, first year students on a first come, first served basis.