

**University of Massachusetts – Boston
Nantucket Field Station
180 Polpis Rd., Nantucket, MA 02554
Phone: 508-228-5268, FAX: 508-228-7834**

REQUEST FOR PAYMENT

Invoice date: _____

Group or Organization:		
Group Leader:		
Address:		
City:	State:	Zip:
Phone number: ()	E-Mail:	

Date of Occupancy:	From: / /	Until: / /	Total Nights:
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Enter number of people at each location, number of nights, and total due:

For non-U. Mass Groups or Individuals:

Gouin Village apartments	_____ people x \$40/person/night x _____ nights	\$
Field Station Bunkhouse	_____ people x \$10/person/night x _____ nights	\$
Total payment due:		\$

For U. Mass Groups or Individuals:

Gouin Village apartments	_____ people x \$20/person/night x _____ nights	\$
Field Station Bunkhouse	_____ people x \$5/person/night x _____ nights	\$
Total payment due:		\$

NOTE: New Policy: Groups that cancel their reservations less than 10 days before arrival for any reason other than the inability to get to Nantucket due to adverse weather will be subject to a \$100 cancellation fee. If you have any questions about this form, or the method of payment, please contact the Scheduling Office at 508-228-5268 or email: sarah.oktay@umb.edu.

After you have made arrangements with the field station staff, please send payment together with a copy of this completed statement, directly to:

UMass/Boston, Bursar's Office
100 Morrissey Blvd.
Boston, MA 02125-3393

For Internal use only:
Gouin Village account #: 100710-647300
Field Station account #: 100710-647700
Form 01-01 Updated 4-01-2006