



## Office of Research and Sponsored Programs

Quinn Administration Building, Floor 2,  
100 Morrissey Boulevard, Boston, MA 02125  
Ph: 617-287-5370, Fax: 617-287-5396,  
E-mail: [orsp@umb.edu](mailto:orsp@umb.edu)  
Hours: Monday through Friday, 8:30 am to 5:00 pm  
[www.umb.edu/research/orsp/](http://www.umb.edu/research/orsp/)

---

### ORSP GRANT AND BUSINESS MANAGERS NETWORK

Thursday, July 16, 2009, 12:00 - 1:00 pm  
Chancellor's Conference Room

#### MEETING AGENDA

##### I. Announcements

- As of July 1, 2009, UMass Boston's has a new F&A Rates Agreement with the U.S. Department of Health and Human Services.
- The ORSP Budget Workbook has been updated to reflect these new F&A rates. The updated Workbook is available on the ORSP website on the "ORSP Forms" webpage as well as the "Proposal Preparation in 4 Steps" webpage.
- The Office of the Vice Provost for Research has just published A Note Concerning Budgeting Salaries and Benefits of Grant-funded Personnel. The New Note is available on the vice provost's website by selecting the "Policies" tab.
- Congratulations to Timothy O'Brien on his recent promotion to department research administrator (DRA). Post-award responsibilities have been added to Tim's portfolio, resulting in a minor redeployment of ORSP DRA's and other staff. Effective immediately, below are the new staff assignments. These new assignments impact new proposals only.

#### PREAWARD

College of Liberal Arts	Jennifer Giglio
Graduate College of Education	Sheri Farnum
Institute for Community Inclusion	Maggie Mode
College of Science and Mathematics	Tim O'Brien
College of Nursing and Health Sciences	Tim O'Brien
All other colleges, schools, institutes, and centers	Paula Noonan

#### POSTAWARD

College of Liberal Arts	Jennifer Giglio
Graduate College of Education	Sheri Farnum
Institute for Community Inclusion	Maggie Mode
College of Science and Mathematics	Tim O'Brien
College of Nursing and Health Sciences	Tim O'Brien
All other colleges, schools, institutes, and centers	Donna Dunn

- II. Presentation and discussion of changes to the equipment policy (e.g., the new threshold and how this interim year will be handled) and the new account codes (e.g., computers under supplies) that went into effect July 1, 2009 (Eden Medaglia, University Procard Administrator)
- III. New vendor code for Commonwealth of Massachusetts Interdepartmental Service Agreements, or ISA's (Nancy Mendonca, Controller's Office)
- IV. Issues in Research Compliance (Deborah Elek, Research Compliance Manager)
  - Engagement in Research Defined
  - Human Subject Protection Training for the Research Team
- V. Adjournment