Advising for College of Management Students: Students with fewer than 60 credits are advised in the University Advising Center. Please make an appointment by calling 617.287.5500. College of Management students with 60 or more credits are advised in the CM Undergraduate Program Office (McCormack Hall, 5th Floor, Room 610). Advisors are available to meet with students on drop-ins or by appointment; for more information, please call 617.287.7760.

The degree audit is the university's official advising tool. Please come to all advising appointments with a copy of your audit and any questions or concerns.

College of Management Undergraduate Programs: Information regarding policy, procedure, major requirements, general education requirements, the Management Achievement Program (MAP), prerequisites, and concentration information, including overviews, career paths, and course requirements for College of Management students can be found on our website.

CM homepage > Undergraduate Programs
business.umb.edu/undergraduate-programs

College of Management Writing Assessment (CMWA): This is a one-time assessment that will determine whether you should register for BC 230 or BC 290. For more information about registration, available dates, and a sample assessment, visit the CM website.

CM homepage > Academic Resources > Undergraduate Student Resources > College of Management Writing Assessment
business.umb.edu/academic-resources#1-undergraduate-student-resources

Management Achievement Program (MAP): A required co-curricular program designed to develop and enhance each student's professional demeanor, build competencies for academic success, increase involvement in the college and local business communities, and give students the opportunity to personally synthesize their academic and professional goals and experiences. When students are accepted to CM, they are assigned a number of points, known as MAP miles, to complete by graduation. Students earn miles by attending MAP-designated events/opportunities. To be eligible to register for the capstone course, MGT 490: Strategic Management, CM students are required to have earned 80 percent of their total MAP mile requirement. For more information on MAP, visit the CM website.

CM homepage > Undergraduate Programs > Management Achievement Program
business.umb.edu/undergraduate-programs/map
www.umb.edu/MAPPortal
Office of Career Services and Internships: Located in the Campus Center, 1st Floor, Room 1300, this is a one-stop for career resources, including assistance with resumes, cover letters, interview preparation, and internship opportunities. A dedicated Career Services and Employment Specialist in the College of Management is available for career advising; call 617.287.5519.

UMB homepage > Academics > Academic Support Services and Undergraduate Studies > Career Services & Internships
www.umb.edu/academics/vpass/career_services

Management Transfer Credit Questions: If you have transfer credit for business courses that needs equivalency review, stop by the College of Management Undergraduate Program Office (M-5-610) for a Transfer Credit Evaluation Form and submit it along with a course syllabus. The college will determine if your transfer credit should be assigned a new or different equivalency than was initially given.

College of Management Tutors: Tutors are available in M-5-240 for tutoring in the following CM courses: AF 210, AF 211, AF 301, BC 230, BC 290, MSIS 110, MSIS 111L, MSIS 212, MSIS 301. Tutoring is available by appointment. Please see the link below to learn more about how to schedule an appointment.

CM homepage > Academic Resources > Undergraduate Student Resources > College of Management Tutoring Center Hours
business.umb.edu/academic-resources#1-undergraduate-student-resources

Academic Opportunities: There are a variety of different programs available to students to enhance their academic experience. Students can participate in study abroad for a summer or full semester, National Student Exchange, and/or internships for academic credit. CM students interested in any of these programs should meet and discuss plans with an academic advisor well in advance.

www.umb.edu/academics/global
www.umb.edu/academics/vpass/career_services/special_programs/national_student_exchange

UNIVERSITY ADVISING CENTER ACADEMIC ADVISORS (General academic advising for students with fewer than 60 credits not in Management LEAD, 3YD, or TRAIL)

Caitlin Sullivan
Academic Advisor
617.287.5500
caitlin.sullivan@umb.edu
(Last names A–D)

Kori Lantas
Academic Advisor
617.287.5500
kori.lantas@umb.edu
(Last names E–M)

Fatmata Jah
Academic Advisor
617.287.5500
fatmata.jah@umb.edu
(Last names N–Z)

COLLEGE OF MANAGEMENT ACADEMIC ADVISORS (General academic advising for students with 60 or more credits and students in Management LEAD, 3YD, or TRAIL)

Lizzy Cantor
Academic Advisor
617.287.7760
elizabeth.cantor@umb.edu
(Last names Lb–Ra and MAP program coordinator)

Rebecca Meaney
Academic Advisor
617.287.7760
rebecca.meaney@umb.edu
(Last names Df–La and coordinator of 3YD, CM Honors Program, CM tutoring and probation program)

Benjamin McNamee
Student Services Specialist/Academic Advisor
617.287.7760
benjamin.mcnamee@umb.edu
(Last names Rb-Z, coordinator of TRAIL program, transfer credit reviews, and transfer credit initiatives)

Mara Sidman Gould
Assistant Director, Undergraduate Program
617.287.7760
mara.gould@umb.edu
(Last names A-De and coordinator of Management LEAD)

COLLEGE OF MANAGEMENT STAFF

Kathryn Archard
Writing Program Director
617.287.7850
kathryn.archard@umb.edu
(Issues related to the CMWA or BC courses)

Amy Daubney Mei
Undergraduate Program Director
617.287.7790
amy.mei@umb.edu
(Policy exceptions, graduation clearance, and other academic matters for CM students)

OFFICE OF CAREER SERVICES AND INTERNSHIPS

William Farrick
Career Specialist, College of Management
617.287.5519
william.farrick@umb.edu
(Career preparation and internship advising for all CM students)