Finance Council
CHARTER

The Finance Council was formed in 2006 under the leadership of the Vice Chancellor for Administration and Finance with the goal to integrate and establish, as needed, important financial and administrative practices, policies and procedures to support the campus and to provide leadership to the campus financial managers.

Finance Council membership includes representatives from the following areas:

Administration and Finance
- Vice Chancellor for Administration and Finance;
- Budget and Financial Planning;
- Contracts and Compliance;
- Controller's Office;
- Human Resources;

Academic Affairs
- Provost and Vice Chancellor for Academic Affairs;
- Information Technology;
- Research and Sponsored Programs;
- Representatives from academic departments (2-3);

Other
- Representatives from other Vice Chancellor Areas (1-2);

Activities/responsibilities include:
- Identify business process improvements;
- Coordinate business processes among central administrative departments;
- Draft and review policy and procedure documents related to fiscal compliance and administrative functions for the campus;
- Provide input, subject matter expertise and technical assistance on various projects;
- Evaluate, plan and communicate status of projects on an annual basis;
- Provide input and advice on topics for the Finance and Administration Advisory Group (F&A);
- Act as primary presenters at the F&A Advisory Group monthly meetings;

Finance Council meets weekly to ensure consistent communication and timeliness of the integration of the ideas and issues at hand. Meetings are chaired by the Director of Management Initiatives, Office of the Vice Chancellor for Administration and Finance.

Approved by Finance Council and the Vice Chancellor for Administration and Finance

Updated: November 16, 2016