FISCAL POLICY & GUIDANCE MEMORANDUM

TO: Finance & Administration Advisory Group & Business Managers

FROM: Leanne Marden, Director of Fiscal Operations & Controller

CC: Vice Chancellors, Deans, Directors & Department Heads

DATE: July 11, 2011

SUBJECT: FY 2012 Fringe Benefit Rates—Pending Notification from State Comptroller

As many of you know, the University is required to pay the Commonwealth of Massachusetts the cost of fringe benefits for all non-state funded employees. The cost of benefits is assessed through the state fringe benefit rates that are established in accordance with the U.S. Department of Health and Human Services (DHHS).

Normally all state agencies are notified in May or June of the fringe benefit rates as approved for the upcoming fiscal year. Unfortunately, the FY 2012 rates have not been finalized. Therefore, the university will continue to charge the FY 2011 state rates until new rates have been approved. Additional information about FY 2012 fringe benefits and payroll-related rates will be shared as soon as it is available.