English MA Program
FINAL EXERCISE PROPOSAL FORM

Name: _______________________________ UMS#: _______________________________

Email: _______________________________ Phone: _______________________________

Date of Submission: _______________________________

Final Project/Thesis Information:

I plan to complete my Final Project/Thesis in:

FALL 20____ (year) SPRING 20____ (year)

My Final Exercise will be: (check one)

_____ Analytical Essay
_____ Creative Writing Project
_____ Curriculum Unit
_____ Timed Exam

My Final Exercise credits will be: (check one)

_____ 3 credit Final Project  _____ 6 credit Thesis (must discuss with GPD)

My Concentration is: (check one)

_____ Literature  _____ Composition  _____ Creative Writing

Final Exercise Working Title:

Final Exercise Required Signature:

Final Exercise Advisor Name: _______________________________ Signature: _______________________________

Final Exercise Readers (leave blank, to be assigned):

Reader #1: _______________________________ Reader #2: _______________________________

(see directions on next page)
Final Exercise Proposal—Please include this Form and:

1. **Final Exercise Prospectus of at least 500 words for three-credit Final Project or 1000 words for six-credit Thesis.**
   - The prospectus should state your main topic, working arguments or goals, and concepts under development. Simply put, it should explain the ideas you plan to explore. It can predict how you might organize your ideas into sub-sections. It can culminate with open-ended questions.
   - A literature prospectus should make clear the central authors, literary texts, and time period you are examining. All prospectuses should explain the key thinkers, theorists, or writers who are influencing the finalexercise’s ideas.
   - As you format your prospectus, please add a heading with your name, email address, and the date. It should be labeled with your working title.

2. **Final Exercise Bibliography of at least 12 sources.**
   - Your sources should be listed according to the categories of primary sources and secondary sources.
   - Your sources should feature up-to-date materials and include books and articles.
   - Your Final Exercise Advisor can help you determine leading figures in your field, making sure that your sources reflect current research trends.

3. **Final Exercise Calendar of at least 4 dates.**
   - Please create a calendar that lists at least four dates that you have agreed on with your Final Project/Thesis Advisor: 1) due date for draft of a first sub-section, 2) due date for draft of a second sub-section, 3) due date for draft of entire project, 4) MA Program due date for final draft of final project.

Final Exercise Next Steps—Please be prepared to:

1. **Meet with your Final Exercise Readers.**
   - Meet with your Readers to discuss your project and bibliography.

2. **Expand your Bibliography to an Annotated Bibliography.**
   - Create an Annotated Bibliography of at least 12 sources and submit to the English MA Office. Due dates are announced by the English MA Office.

Please make three copies of this Form and all materials. Submit to the English MA Office. Due dates available from English MA Office.