College of Science and Mathematics Senate Meeting Minutes for meeting held on

Monday, May 11th, 2020
2:30 PM – 4:00 PM
Virtual Meeting Using Zoom, hosted by Walter Buchwald

Members present:
Walter Buchwald (Senate Chair, Engineering)
Daniel Dowling (Senate Secretary, Chemistry)
Katherine Gibson (Senate member, Biology)
Steve Jackson (Senate member, Math)
Manickam Sugumaran (Senate member, Biology)
Chandra Yelleswarapu (Senate member, Physics)

Members absent:
Duc Tran (Senate member, Computer Sciences)

Others in attendance:
Catalin Zara (Dean’s Office)

Agenda Items:
1. Approval of the agenda
   a. Agenda approved
2. Approval of previous meeting’s minutes
   a. Minutes were approved
3. Dean’s Remarks
   a. Discussed future mechanisms of communication between the senate and the Dean’s Office to better facilitate the movement of proposals through the Dean’s Office after senate approval.
   b. Provided an update regarding the Math Department’s proposal for changes to a proctored math placement exam.
   c. The chair has suggested that we as a group will move forward with increasing our communication with the Dean’s Office
4. Seating of new representatives with 2020-2022 terms
   a. All members present have expressed willingness to continue terms for 2020-2022
5. Election of CSM Senate Chair for 2020-2021
   a. Election tabled until next academic year until the first meeting of academic schedule year
6. Election of CSM Senate Secretary for 2020-2021
   a. Election tabled until next academic year until the first meeting of academic schedule year
7. ENGIN304-Engineering Design
   a. Approved One form pending receipt of the updated syllabus with grading schema
8. Vote on next academic year CSM Senate monthly meeting schedule
   a. Motion approved to decide Senate monthly schedule electronically by email
9. Physics 197, 397, and 497 One forms
   a. Motion approved to vote electronically once requested suggestions are implemented and received
      i. The suggestion is to have the special projects classes 147, 197, 397 and 497 be lecture or lab classes and come up with a new set of course numbers and descriptions for either lab or lecture classes, effectively separating lab from lecture.
10. Other Business
    a. The movement to an online replacement of the One form has been delayed until further notice
11. Meeting adjourned