How to Select the Pass/Fail Option

You may choose to take a course on a Pass/Fail basis until the deadline in the middle of the semester. Refer to the Academic Calendar for the current pass/fail deadline. You should also familiarize yourself with the pass/fail policy before selecting this option.

1. On your Student Center page, click on Enrollment and then Enrollment: Edit a Class.
2. Choose the correct term. Then Select the class you wish to take pass/fail and click **NEXT**.

3. Confirm that the correct class is showing in the "classes that you are allowed to edit" drop down and click **EDIT**.
WISER Student Self Service

4. Click to display Class Preferences.

<table>
<thead>
<tr>
<th>SECTION</th>
<th>COMPONENT</th>
<th>DAYS &amp; TIMES</th>
<th>ROOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Lecture</td>
<td>MoWeFr 11:00AM - 11:50AM</td>
<td>University Hall Y04-4140</td>
</tr>
</tbody>
</table>

- **Class Preferences**
  - Lecture: Open
  - Session: Regular Academic Session
  - Career: Undergraduate
  - Enrollment Information:
    - Distribution Area: World Languages
  - Permission Nbr
  - Grading: Graded
  - Units: 3.00

4. Click on Graded.

5. Select Optional Pass/Fail.