Job Aid for completing Federal Direct Loan Master Promissory Note (MPN)

In order to borrow Federal Direct Loan funds, you will need to complete Federal Direct Loan Master Promissory Note

1. Go to your To-Do list in your Student Service Center in WISER

2. Click on Federal DL Master Promissory Note

3. Click the link to the studentaid.gov website

4. Under ‘Sign Loan Agreement’, click on the link to Complete a Master Promissory Note (MPN)

5. Choose the Direct Loan MPN you want to complete
   If you are an Undergraduate student and wish to complete the MPN for Direct Subsidized or Direct Unsubsidized Loan funds, log in within the section ‘I’m an Undergraduate Student’
If you are a Graduate student and want to complete the MPN for Unsubsidized or Graduate Plus loan funds, log in within the section “I’m a Graduate/Professional Student’

If you are a Parent and want to complete the MPN for Direct Plus loan funds for your Undergraduate student, log in within the section “I’m a Parent of an Undergraduate Student”