Access and Registration

Log-in to your eMarketplace and punchout to Life Technologies

If you’re a registered user of lifetechnologies.com, request access to your eProcurement (B2B) by contacting your institution’s procurement department.

Your Account Options

1. There are several options available under the Your Account drop down including links to past and current Orders, saved Favorites, and Custom Products & Projects.

2. The Your Account section contains information about order history, favorites lists, and custom projects.

3. The Custom Products & Projects tab contains links to custom Taqman® assay designs. Selecting the name link will open the Custom Assay Design tool.
Your Account Options cont.

4. You can edit your contact preferences under the main Your Account section under Profile.

5. The Profile section of Your Account stores a limited amount of profile information regarding your Life Technologies account including Contact Preferences and the ability to save Quote/Promotion Codes.

Search and Navigation

You can search the Life Technologies online catalog using the Search box at the top of the page or by navigating the Applications categories on the right side of the page.

Search

1. To Search the Online ordering catalog, enter the search term(s) in the Search field. You can search by product name, product type or catalog number.

2. The search results can be further filtered using the Product categories and Application filters. The search results allow you to see additional details about the product by clicking on the product name.

3. You can access additional product information from the results by selecting Quick Product Info which provides a product description or Support Docs to find protocols or manuals for the product.

4. You can also add the products to your cart from the search results by clicking on Add to Cart.
Quick Links Navigation

The **Shop by Application** links open Product Pages to find additional products specific to your research application.

1. The Left hand navigation on the page allows you to navigate under specific headings for more product details and offerings. Featured Categories are also listed in the main part of the page.

2. Select a product category and then application to search products.

3. **Taqman® Real-Time PCR Assay Search**
   Life Technologies offers millions of predesigned Taqman® assays. They can be searched using the **Real-Time PCR Assays** search tool. The Quick link on the Punchout catalog page will direct you to the Real-Time PCR assays.

4. Choose and assay type to open the Taqman® assays search tool.

5. To use the assay search tool, select the type of experiment you are conducting. You can only select one assay type at a time for search. Then select the appropriate filter for your assay type and select the species you want to target. Provide the search term and click Search.

6. Search results are returned based on your search criteria. Additional filters are available on the left of the page to refine your search results. You can add individual assay to your cart using the **Add to Cart** button.

7. You can see if the assay is available in a different size or configuration by selecting the drop down next to the reaction size.

7a. Selecting the **size** drop down will open a window to choose a different size, purification or dye label. These options will vary depending on the assay type.
Quick Order

The Quick Order page allows you to add products to the cart when you already have the catalog number. Click the Quick Order button at the top of the page to access this page.

1. Items can be added to the cart using the Manual Entry, Bulk Upload template, or Copy & Paste options.

1a. Manual entry allows you to add individual catalog numbers to the Quick order table. * Taqman® assay products also require an ID.

1b. The Bulk Upload link allows you to download the Excel template, edit the file, and upload the catalog numbers.

1c. The Copy & Paste link allows you to add up to 350 catalog numbers to the Quick order table. The products can be separated by a comma or return. Separate the catalog numbers from the IDs with a single space. Once the catalog numbers are entered, click Add to Cart.

Add to Cart

1. You can add products to your cart with the Add to Cart button directly from the search results or from the detail description page.

2. Once the product(s) have been added to your cart, the mini cart will open to show you the product has been added. The cart button in the top navigation will also indicate the number or products in your cart.

3. Hover over the Cart button with your mouse, a quick view of your cart will drop down.

4. Clicking on the View Cart button will allow you to open the cart to process the order and see customer specific pricing.
Cart

1. Clicking View Cart from the mini cart will take you to your Cart.

2. Frequently ordered items can be added to Favorites from the cart by using the Select check box and then clicking add to favorites.

3. The Update Cart button can be used to update the cart information when the quantity is changed in the Qty field.

Quotes and Promotions

1. Quotes and Promotions can be referenced in the cart using the Enter quote or promotion box under Cart Summary. Click the Apply button to apply the quote or promotion and see updated pricing.

2. To complete your order, click Begin Checkout. This link opens the Checkout page.

Checkout

1. On the Review Order tab of Checkout, confirm the order is correct. You can click the back button to return the cart to make any changes to the order.

2. The Return Cart for Checkout button will return the cart to your procurement system for processing and order submission.

Questions?
Please contact the Life Technologies eProcurement (B2B) Team at b2b@lifetech.com