Changing a Class to Pass/Fail

1. Log into WISER and click on the Student Center link under Self Service on the main menu.

   Click the Enroll link at the top left of the Student Center page.

2. The Edit Class Enrollment Options page displays the terms that are available for you to change.

3. Click the current term.

4. Click the Continue button.

5. Look for the Classes You Are Allowed to Edit section and click the Select from your schedule dropdown list.

6. The list of your classes displays.

   Click the class you want to change to Pass/Fail.

7. Click the Proceed to Step 2 of 3 button.

8. You will select from a list of Grading options.

   Click the Grading list.

9. Click the Optional Pass/Fail list item.

10. Click the Next button.

11. Click the Finish Editing button.

12. The View results page displays a message that you have successfully updated your class.