DOS determines if potential conduct issues exist

**If issues are present,** move to the next step (Educational Conference, Adjudication by letter, Administrative conference)

**If there are no conduct issues,** the report is moved into a case and is marked "FYI"

Maxient Referral Form submitted online

Administrative Conference with Accused Student
(Preferred to hold within 5 days)

If the student does not attend, an Investigation is initiated

Hearing Officer and student discuss the incident, the student conduct process, and the resolution options

**Case is concluded via Educational Conference**

**OR Administrative Conference**

**Case is referred to an Investigation**

Investigation

Hearing Officer interviews additional witnesses and involved parties, creates an investigative report regarding findings and sanctions and reviews with student, student is able to respond, then submits report to the DOS (including student response)
Student can appeal on 2 grounds: new evidence and due process

**Administrative Review Committee**
Two faculty/staff members (Administrative Review Officers) review the Investigation report, and all information used by the Hearing Officer during the investigation.

**Findings**
If found not responsible at the end of the investigation, a not responsible letter is sent to the student.

If the student is recommended to be found responsible, the Investigator will offer to review their findings with the student. Student will be asked to submit an impact statement. An Administrative Review is scheduled and held. Outcomes are e-mailed to the student.

**Appeal**
Student can appeal on 2 grounds: new evidence and due process