John Cabot University Fee Processing and Application Guide

Location: Rome, Italy
Homepage: [http://www.johncabot.edu/admissions/study-abroad-rome-italy/summer.aspx](http://www.johncabot.edu/admissions/study-abroad-rome-italy/summer.aspx)

Dates:
- Session I: May 16- June 23, 2018
- Session II: June 28- August 4, 2018

Program Fee to be paid to UMass Boston Study Abroad for 1 session: $1,000
Estimated housing paid to JCU: $1,650

Application Deadline: March 15, 2018 (to UMB), April 1 (to JCU)
Contact information for questions on program: studyabroad@johncabot.edu

Courses: Italian language and culture, Arts, Business, English, Communications, Philosophy, Political Science, Engineering, Mathematics, Sociology

Featured courses in:
- Institute for Creative Writing and Literary Translation
- Institute in International Communications
- STEM Courses in Engineering and Mathematics

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Students can take up to 2 courses (6-US credits) per session.

About John Cabot University:
John Cabot University (JCU) is an American university in Rome where degree-seeking and visiting students alike will discover a distinctly American learning experience enriched by the central location in Rome and the international student population and faculty. The university has two separate campuses that are both located along the banks of the Tiber River in central Rome. At JCU you will learn in small classes (average about 15 students) from professors who encourage dialogue and use the city of Rome as a learning laboratory.

Program Fee Guidelines:
1. This program is one of UMass Boston’s tuition reduced programs with limited student slots available. Due to late withdrawals in the past, we do require a deposit of $200 toward the program fee at the time of your application.
2. Once you have been accepted, you will need to pay half of the remaining balance (for JCU that would be ½ of $800 = $400).
3. The final payment is due on the day of the pre-departure orientation (May 10th or 11th). ($400)

**Note: All payments are non-refundable unless you are not accepted into the program. Payments MUST be checks or money orders paid to UMass Boston Study Abroad and submitted to the front desk in the Office of Global Programs.

How to Apply:

STEP 1: Fill out the [application to study abroad through UMass Boston](http://www.johncabot.edu/admissions/study-abroad-rome-italy/summer.aspx).

- Once your application is marked “Eligible” you can “Commit” to the program.
- **PAYMENT 1:** In order to be nominated to John Cabot University, you MUST pay a $200 down payment towards your Program Fee. This will be deducted off your total fee of $1,000. (ONLY check or money order addressed to UMass Boston Study Abroad)
- We will nominate you to JCU, once we receive the $200 deposit.
- If for some reason you are not accepted into the program, your down payment will be refunded. The fee is NON-REFUNDABLE for any other reason.

**STEP 2:** Once JCU confirms your nomination, fill out the online application directly to JCU.

- **Deadline to submit all application materials to JCU:** April 1, 2018

**STEP 3:** PAYMENT 2

- Once you have been accepted to JCU Summer School, you must pay ½ of the remaining program fee balance to reserve your slot. This is ½ of $800= $400 (paid by check/money order only to UMass Boston Study Abroad)
- Confirm your housing with JCU and prepare your travel plans (look for flights)

**STEP 4:** Post-acceptance Materials

You can find in your study abroad Application Process Guide instructions for completing necessary post-acceptance paperwork. This includes:

- Prior Approval for Study Abroad Courses
- Conditions of Agreement
- Study Abroad Contact Consent
- Study Abroad Waiver
- Departure Information (on website)
- Medical Self-Assessment (on website)
- Pre-Departure Orientation Sign-up (2 options available)

**Step 7. PAYMENT 3:** Attend Pre-Departure Orientation and pay remaining Program Fee balance.

- You must attend a mandatory pre-departure orientation to study abroad through UMass Boston. This is a comprehensive orientation about study abroad safety & health, code of conduct, travel preparation, and much more.
- Pre-Departure Orientation for summer programs will happen on May 10th and 11th. You will sign-up for one date.
- At orientation, we will collect the remainder of your study abroad program fee ($400) if you have not paid already. You will be issued a receipt for this payment, which will be used to then register you for the Summer 2018 study abroad course.
- You MUST be registered in order to receive transfer credits upon your return. We are unable to register you for this course without the final payment of your balance.