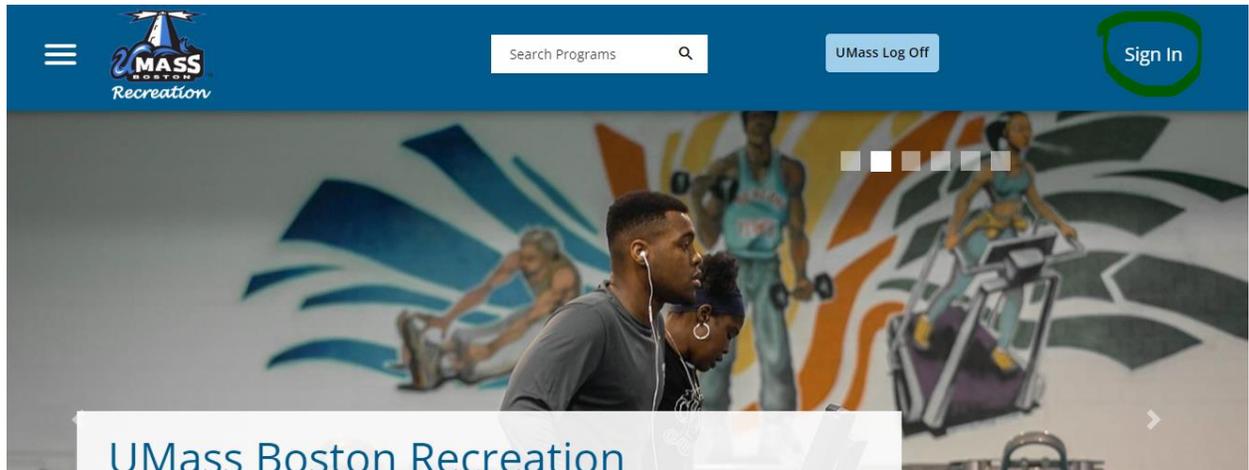


# How to sign-up and purchase a community membership

1. Go to UMass Boston [Recreation Portal](#) and click sign in located in the upper right-hand corner



2. Click Signup at the bottom and fill out all fields. and click register at the bottom. **NOTE:** for your ID number please use put the 6 digits on the back of your Beacon ID. If you do not have one enter any 6 digit code. Also, in the preferred name field please identify your member status: (Community).
- 3.

HELP ×

## Sign In

Please use the UMB login for students, faculty, and staff.

**UMB LOGIN**

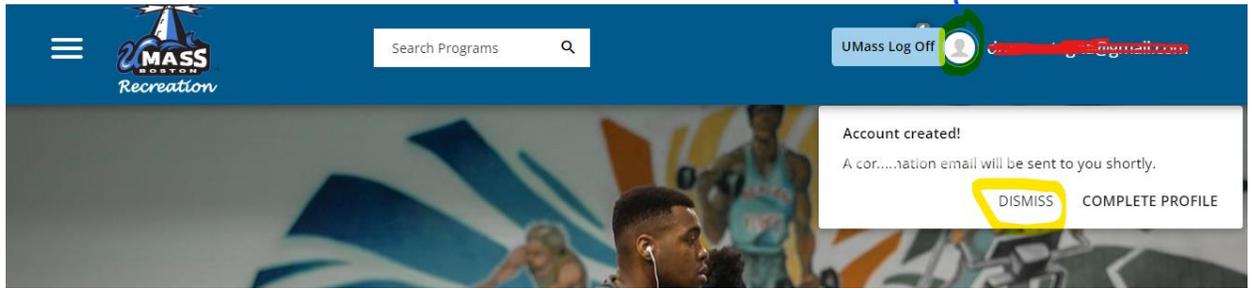
OR

Guest login

**NEXT**

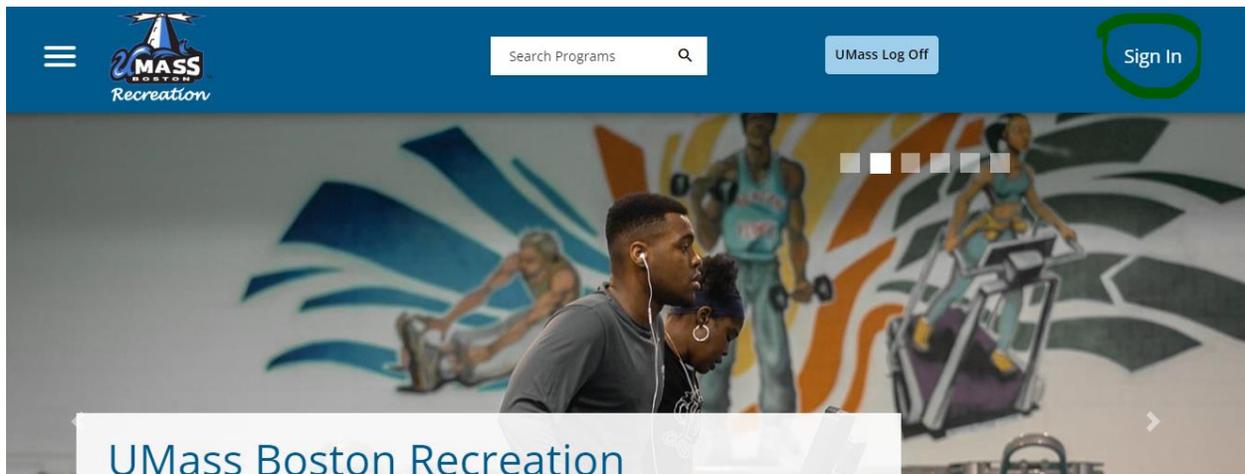
Don't have an account? SIGN UP

4. Once you create your account you will need to logout by going to your profile in the top right and login again.



**1. Log In** (Rec Portal link <https://umbrec.connect.umb.edu/> )

From the Member Portal Homepage: Click Log In at the top right



1.2 Click Guest login . Enter your username (**your email**) and password. Once you successfully login you will need to sign a waiver.

Guest login

NEXT

Don't have an account? [SIGN UP](#)

## 2. Waiver

### Waiver - Agreement and Release of Liability

#### Facility Access

Please read the following waiver carefully

1. In consideration of gaining membership or being allowed to participate in the activities and programs of the University of Massachusetts Boston, the UMass Boston division of Athletics, recreation, special programs and projects and to use its facilities including the Beacon Fitness Center, all areas of the Clark Athletic Center, all outdoor athletic facilities, equipment, and machinery in addition to the payment of any fee or charge, I do hereby waive, release and forever discharge the University of Massachusetts Boston, the UMass Boston Division of Athletics, Recreation, Special programs and projects and its officers, agents, employees, representatives, executors and all others from any and all responsibilities or liability for injuries or damages resulting from my participation in any activities or my use of equipment or machinery in the above-mentioned facilities or arising out of my participation in any activities at said facilities.

click

 (Please initial)

2. I understand and am aware that participating in any exercise or strenuous activity including the use of equipment, is a potentially hazardous activity. I also understand that exercise and recreation activities involve a risk of injury and even death and that I am voluntarily participating in these activities and using equipment and machinery with knowledge of the dangers involved. I hereby agree to expressly assume and accept any and all risks of injury or death.

 (Please initial)

3. I do hereby further declare myself to be physically sound and suffering from no condition, impairment, disease, infirmity, or other illness that would prevent my participation in any of the activities and programs of University of Massachusetts Boston, the UMass Boston Division of Athletics, Recreation, Special Program and Projects or use of equipment or machinery except hereinafter stated. I do hereby acknowledge that I have been informed of the need for a physician's approval for my participation in an exercise/fitness activity or in the use of exercise equipment and machinery if conditions warrant such. I also acknowledge that it has been recommended that I have a yearly or more frequent physical examination and consultation with my physician as to physical activity, exercise, and use of exercise and training equipment so that I might have recommendations concerning these fitness activities and equipment use. I acknowledge that I have either had a physical examination and have been given any physician's permission to participate, or that I have decided to participate in activity and/ or use of equipment and machinery without the approval of my physician and do hereby assume all responsibility for my participation and activities, and utilization of equipment and machinery in my activities.

 (Please initial)

 Please sign

ACCEPT LATER SIGN NOW

2.1 If it is your first-time logging in, you will need to sign our electronic waiver. Click each grey box and initial/sign. Then click sign now. If you don't click sign now you will be unable to enter our facilities or register for programs.

2.2 After you sign the waiver, you will need to purchase a membership

## 2. Navigate to Member Services icon

Note: Management needs to assign an eligibility code to your account before you can purchase a membership. Please allow 24 hours for this to happen. You can also email [umbrec@umb.edu](mailto:umbrec@umb.edu) to let us know you created an account.



3.1 From the Home Page: Click the Member Services icon. Then Membership Sales.

3.2 To search memberships click Community

## Search Memberships



**Community**  
 This membership is for non-UMass Boston individuals who are residents living in the dorms.

### 4. Choose Membership

## Membership Summary



Community

Member Name: Baby Yoda

Select Duration:

1	1 DAY	\$10.00
1	SUMMER	\$100.00

4.1 Choose a membership to see more information

4.2 You will then see the effective date which should be the current date and the until date which is when the membership end. Note: You will get an automatic email letting you know before your membership ends.

4.3 Once you decide which membership you would like to purchase click add to cart in the bottom left corner. If you would like to cancel and go back, click cancel in the bottom left corner.

## Membership Summary

Community

NO IMAGE AVAILABLE

Member Name: Baby Yoda

Select Duration:

1	1 DAY	\$10.00
1	SUMMER	\$100.00

Date Range:

Summer

Effective Date:

Wed, Jun 8 2022

Until Date:

Wed, Aug 31 2022

## 5. Review information & add to cart

5.1 Click add to cart in the lower right corner

Please review/provide the following information:

### Access

This membership includes use of the: -Beacon Fitness Center Please be prepared to present a government issued ID or Beacon Card to gain entry.

CANCEL

ADD TO CART

## 6. Checkout

6.1 Click checkout in the lower right corner

6.2 If you have a promo code you can enter it on the left and click Apply.

The screenshot shows the UMass Recreation Shopping Cart interface. At the top, there is a navigation bar with the UMass Recreation logo, a search bar, and a 'UMass Log Off' button. The main heading is 'Shopping Cart'. Below this, the customer name 'Baby Yoda' and ID 'O-10765' are displayed. A table lists the cart items:

Item	Customer Name	Quantity	Unit Price	Total	
Faculty & Staff (Benefitted)	Baby Yoda	1	\$0.00	\$0.00	REMOVE

Below the table, there is a promo code input field with an 'APPLY' button. To the right, a summary shows: Subtotal: \$0.00, Tax: \$0.00, Total: \$0.00. At the bottom, there are 'CONTINUE SHOPPING' and 'CHECKOUT' buttons, with the 'CHECKOUT' button highlighted in yellow.

6.5 For a transaction that has a dollar amount.

The screenshot shows the UMass Recreation Shopping Cart interface for a transaction with a dollar amount. A modal window titled 'Proceed to Checkout' is overlaid on the cart. The modal contains the text: 'Do not click Back or Refresh/F5 on your browser. Processing may take few minutes.' and two buttons: 'CANCEL' and 'CHECKOUT', with the 'CHECKOUT' button highlighted in yellow. The background shows the shopping cart details for 'Baby Yoda' (O-10766):

Item	Customer Name	Quantity	Unit Price	Total	
Faculty & Staff Membership (Benefitted)	Baby Yoda	1	\$75.00	\$75.00	REMOVE

The summary below the table shows: Subtotal: \$75.00, Tax: \$0.00, Total: \$75.00. The 'CHECKOUT' button at the bottom is also highlighted in yellow.

6.6 Enter your payment information and click pay in the bottom right. If you click cancel you will not be charged and be redirected back to the Rec portal. After you pay you will be redirected back to the Rec portal and receive a receipt sent to your email.

### Billing Information

\* Required field

First Name *	<input type="text"/>
Last Name *	<input type="text"/>
Address Line 1 *	<input type="text"/>
City *	<input type="text"/>
Country/Region *	United States of America <input type="button" value="v"/>
State/Province *	Massachusetts <input type="button" value="v"/>
Zip/Postal Code *	<input type="text"/>
Phone Number	<input type="text"/>
Email *	andrew.castagna@umb.edu

### Your Order

Total amount	\$75.00
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### Payment Details

Card Type \*



For additional questions please contact [umbrec@umb.edu](mailto:umbrec@umb.edu).