CITI Single Sign On (SSO) and Account Set-up Instructions

**STEP 1:** Go to homepage [https://citiprogram.org](https://citiprogram.org) and click on the “Log In” button on the upper right top of the page.

**STEP 2:** Click “LOG IN THROUGH MY INSTITUTION”. You will be taken to a page with all the Universities using SSO.

**STEP 3:** Scroll down to the University of Massachusetts Boston
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STEP 4: Log in using your UMB ID. Pre-existing and new accounts must be associated. A new or returning unassociated user should see the following message:

- New account creators (new account with CITI), follow STEP 5A.
- Existing account users not previously associated (pre-existing account with CITI), follow STEP 5B.
- If your account has previously been associated, you will be logged into CITI Program and can register for/complete applicable courses.

STEP 5A (New accounts Set-Up): Users requiring a new account should choose the “I don’t have a CITI Program account and I need to create one.” Follow instructions on creating a new account.
STEP 5B (Existing CITI Program Account Users): Using with a pre-existing CITI Program account should click “I already have a CITI Program account”.

The following screen will appear:

STEP 6: Complete any missing/additional profile items.