



UMass Boston Campus Wide Evacuation Plan

March 2023

1.0 Purpose and Scope

1.1 Purpose: The purpose of this plan is to establish procedures to be taken in the event a campus-wide evacuation of students, faculty and staff becomes necessary. It is intended to be activated in conjunction with the UMass Boston Emergency Operations Plan as well as Building and Plaza Evacuation Plans to ensure a safe, orderly and efficient evacuation off of the Columbia Point Peninsula.

1.2 Neighbors: This plan has as its primary focus members of the UMass Boston community (students, staff, faculty, and visitors). It does not specify the evacuation actions of campus neighbors located on Columbia Point.

1.3 Scope: The scope of this plan includes both pedestrian and vehicular evacuation of the UMass Boston campus. It does not include or make provision for any type of overnight shelter on campus. UMass Boston students residing in the Residence Halls on campus would be moved to alternate locations. Those living in Boston neighborhoods would be directed to seek refuge in City of Boston shelters if necessary.

1.4 Command: This plan is to be used for a campus-wide evacuation for either a campus emergency or as part of a citywide emergency. UMass Boston Police will direct campus-wide evacuation from campus to the MBTA and/or predetermined unification areas i.e. Moakley Park, South Boston, Ma.

2.0 Assumptions

2.1 Threats and Hazards: Evacuation of the UMass Boston campus may be necessary in part or in entirety due to fire, flood, loss of power, exposure to a chemical spill or radiation, confirmed campus-wide bomb threat, confirmed active threat, impending weather, structural damage to buildings/substructure, or for any conditions under which the environment cannot support ongoing operations.

2.2 Geography: UMass Boston is located on a peninsula with two routes on and off campus. On the northwest side of campus, there is access at Mount Vernon Street and on the southern side of campus, there is access to Morrissey Boulevard. The peninsula is shared by the JFK Library, EMK Institute and Massachusetts State Archives, all of which rely on campus bus service to the MBTA. It should be noted that Morrissey Boulevard to the south of UMass Boston and parts of Mount Vernon Street and Day Boulevard are known to flood and may impede travel.

2.3 Population: UMass Boston's enrollment is over 16K students. The campus has over 3,000 employees. Numerous youth groups and neighborhood organizations visit the campus throughout the year. There are K-12 summer programs held on campus as well as a year-round program for older adults.

2.4 Residential Facilities: Residential Facilities on campus are managed by COCM. These buildings have a separate evacuation policy. All Residential Facilities would be evacuated during a campus wide evacuation, and follow this plan.

2.5 and Transportation: Approximately 50% of the campus population commutes by car. The West Garage parking capacity is approximately 1400 cars and Campus Center Garage parking capacity is approximately 140 cars. Bayside Parking Lot on Mt. Vernon Street has a parking capacity of approximately 1,300 cars. Approximately 50% of the campus population relies on the MBTA at the JFK/UMass Red Line and Commuter Rail station.

The campus is served by MBTA bus routes 8 and 16. UMass Boston routinely runs three shuttle bus routes: Route 1 connects the campus to the MBTA station, Route 2 is an on-campus shuttle van serving West Garage, Campus Center South and Clark Athletic Center and Route 3 connects the Bayside parking lot to the campus. During a campus-wide evacuation, routine bus routes will likely be changed to facilitate evacuation and access to cars parked in campus lots may be affected.

2.6 Staff: During an evacuation staff and faculty may be asked to function outside their normal scopes of responsibilities. Fire Safety Volunteers and Emergency Response Staff are encouraged to assist with a campus-wide evacuation. Non-essential staff not permitted on campus during an evacuation.

2.7 Zones: This plan proposes that the campus is divided into two Evacuation Zones, North and South. Both are indicated on the Evacuation Map, attached. Depending on the type of evacuation, zones of campus may be directed to leave first.

- **North Zone:** Service and Supply, Quinn, Clark, Campus Center, University Hall
- **South Zone:** Wheatley, McCormack, Healey and ISC.

If traffic congestion is significant, normal shuttle bus routes may be suspended to allow for bus pickup only at two locations on the perimeter of campus. See map legend for locations.

- **North Zone Evacuation Bus Stop:** Located at the end of Mount Vernon Street behind Residence Hall.
- **South Zone Evacuation Bus Stop:** Located outside the Integrated Sciences Complex.

2.8 Unification Area: Joe Moakley Park in South Boston, MA has been established as a Gathering Area in the event of a campus-wide evacuation. If it is determined safe, UMass Boston staff, faculty, and students should gather in this area in order to account for one another, take care of any immediate problems, and to obtain further instructions from First Responders.

3.0 Declaration

3.1 Decision: The decision for partial or complete evacuation of the UMass Boston Campus may be made by a public agency such as the Governor's Office, the MA State Police, the Mayor's Office, Boston Mayor's Office of Emergency Management, Boston Police and Boston Fire Department, or by the UMass Boston Incident Commander.

3.2 Evacuation Notification: The UMass Boston Alert System will be used to communicate a campus evacuation.

3.3 City Point of Contact: All communications from the Boston Police Department and the city of Boston regarding Evacuation Orders shall be made to UMass Boston Police Department.

3.4 Campus Activation: Campus-wide evacuation will require the declaration of campus emergency, activation of the Emergency Operations Plan, notification of the System Office, and notification of Emergency Response staff required to assist with the emergency per the campus Emergency Operations Plan.

4.0 Procedures

4.1 Notification: UMass Boston Police will signal campus wide evacuation via the UMass Boston Alert System. Communications will issue follow-up alerts, per the UMass Boston Alert System Policy.

4.2 Traffic and Pedestrian Routes: UMass Boston Police will work with the City and state public safety agencies to ensure that evacuation routes are kept open and monitored. UMass Boston Police will assess traffic congestion and determine what level evacuation procedures to implement. Please see chart below:

	Conditions	Vehicles	Shuttle Buses	The Ride	Pedestrians
OPTION A: Accelerated Closure	Morrissey/Mt. Vernon passable.	Vehicles may be driven off campus.	Run regular routes, with added buses rallied for evacuation.	Regular Pickup Locations.	Pedestrian routes determined by UMBPD depending on safe routes of passage. If roadways are not safe, pedestrian routes limited to those shown on Campus wide Evacuation Map (Attached at the end of this plan).
OPTION B: Vehicle and Pedestrian	Morrissey/Mt. Vernon passable, but with increased traffic congestion.	Vehicles may be driven off campus.	Shuttle buses shifted to pick up only at the Evacuation Bus Stops (see map).	Pickup Location as directed by Public Safety.	Pedestrian routes lead to Joe Moakley Park Gathering Area

OPTION C: Pedestrian Only	Critical Morrissey/Mt. Vernon not passable. Traffic gridlocked in local area or has potential to become gridlocked.	Vehicles may <u>not</u> be driven off campus due to traffic congestion.	Shuttle buses <u>not</u> able to transport due to traffic congestion.	Pickup Location as directed by Public Safety.	and JFK/UMass MBTA Red Line/Commuter Rail station.
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4.3 Scenarios: The following chart provides guidance relative to different evacuation scenarios. It shows that responses to different types of emergencies differ greatly depending on specific dangers.

Scenario	Area Most Impacted	Response Actions
Active Shooter on campus	Campus - Peninsula	Individual response depends on location of danger. "Get out. Keep out. Take out" per "Staying Safe on Campus" Training. Although some may shelter in place, many will self-evacuate.
Confirmed presence of a IED /bomb on campus	Campus- Peninsula	Evacuate, following the directions of Law Enforcement and other First Responders.
Earthquake	City/Region	"Drop, cover, hold on" then evacuate per Great Shakeout Drill.
Plane crash on campus	Campus/City	Evacuate, following the directions of First Responders.
Terror attack in City of Boston	City/Region	Response depends upon the threat and conditions in the city.

4.4 Medical Triage Area: The UMBPD Incident Commander, in consultation with the UHS Director of Medicine or his designee may establish a medical area for the triage, prioritization, stabilization, and transport of any injured people by first responders on scene. The location will be communicated at the time of the event dependent on safety conditions.

5.0 Communications

5.1 Emergency Notification: To signal a campus-wide evacuation order, UMB PD will issue an alert through the UMass Boston Alert System, including text, email, voice, digital signage, campus PC popup, and social media notifications. UMBPD and/or the Office of Communications will send follow-up alerts as needed.

5.2 Staff Communications: Emergency response staff will be notified through chain of command, via radio, phone and email.

6.0 Roles & Responsibilities

6.1 Incident Commander: The Incident Commander or designee will identify a Command Post onsite. The Incident Commander should wear a vest or otherwise indicate Command on scene. As part of the notification of the Policy Group representative, the campus EOC may be activated. The EOC can be activated in a physical space on campus (Chancellors Conference Room / EOC) or remotely/virtual. It is the role of the Incident Commander to determine the level of evacuation and whether bus routes should be reconfigured or whether a pedestrian evacuation is required.

6.2 Emergency Manager: The Emergency Manager or designee will assist the IC in notifying activated staff, setting up the EOC, and assisting with Chancellor's Cabinet notifications.

6.3 UMass Boston Police Officers and Security: UMass Boston Police Officers will: secure all vehicle entrances and exits to prevent unauthorized persons from re-entering campus. Identify safe routes for pedestrian traffic and facilitate movement of evacuated employees reporting for duty. Officers will follow the lead of the Incident Commander and provide information on conditions as the evacuation takes place.

6.4 UMass Boston Police Liaison Officer: The UMass Boston Police Liaison Officer will coordinate with State and City officials.

6.5 Public Information Officer (PIO): The PIO will identify and communicate the location of the media briefing area and coordinate all necessary media interactions. Will prepare a script containing information about the event with numbers to call for further information. This will be provided to the EOC and Information Center if one has been established. This information will also be made available to the University Community through established channels.

6.6 Transportation Services: The Director of Transportation Services will provide the Incident Commander with information regarding status of campus lots and roadways, will execute any shift in shuttle bus routes and pickup locations or rallying of shuttle buses for evacuation as directed by the Incident Commander.

6.7 EHS Safety Officer: The Safety Officer monitors, evaluates and recommends procedures for all incident operations for hazards and unsafe conditions, including the health and safety of emergency responder personnel.

6.8 UHS Medical Director or Designee: Will advise Public Safety on location of Triage Area.

7.0 Recovery and Re-Occupancy

7.1 Status Briefing: The Incident Commander will convene a status briefing session that includes all appropriate command staff and conveys information regarding recovery and re-occupancy.

7.2 Staff: Incident Command staff and all appropriate contributing authorities will complete sectional status reports to include sectional impact, actions required for recovery, and estimated time of completion.

7.3 Authorization: The Incident Commander may make the authorization for re-occupancy after recovery of facility integrity and staffing has been confirmed as adequate.