Privacy Request Form:
FERPA Restriction or Release of Directory Information

Office of the Registrar | P: 617.287.6200 | E: Get.Records@umb.edu

Student Name:
(by law you must use your legal/primary name)
Former name: (if applicable):

Student ID #:

Date of Birth:

Email:

Select One: ☐ I would like to **RESTRICT** access ☐ I would like to **RELEASE** access.

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, protects the privacy of educational records, establishes the rights of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. For more information on FERPA including UMass Boston policies and what is considered directory information, visit our FERPA policy page.

Restrict Access:

FERPA requires each institution to allow students to restrict the release of their directory information. Please be aware that signing this FERPA restriction will result in the following:

- Student name will not appear in the commencement program or be provided to media outlets for honors (i.e. Dean's List) and graduation announcements.
- Verification of enrollment, graduation, or degrees awarded will not be provided to third parties, including potential employers and insurance companies.
- Directory information will not be released to any person on the telephone, in person, or via email. This includes your address & phone number.

I, the undersigned, hereby request the Registrar's Office of UMass Boston to restrict the release of Directory Information contained in my file at UMass Boston. I understand that none of my Directory Information will be released unless I, the undersigned, should subsequently provide consent to release this Directory Information.

Please note: Once the FERPA **restriction** is in effect you will see a small blue flag 🏳 in your WISER home screen, bottom left corner.

Student Signature:

Date:

Release Access:

I, the undersigned, hereby request the Registrar's Office of UMass Boston to release the FERPA restriction of Directory Information contained in my file at UMass Boston. I understand that Directory Information will be released unless I, the undersigned, should subsequently provide consent to restrict Directory Information again.

Please note: Once the FERPA **release** is in effect you will no longer see a small blue flag in your WISER home screen, bottom left corner.

Student Signature:

Date: