

MASSAid Portal for Students Worksheet

Name: _____

The **MASSAid Student Portal** allows for access in reviewing and correcting issues related to financial aid programs from the Massachusetts Department of Higher Education, Office of Student Financial Assistance (OSFA), such as the MASSGrant program.

Creating and accessing your records online through MASSAid will assist in monitoring your eligibility for Massachusetts state financial aid each year you file your FAFSA. Please keep this worksheet in a safe place.

Step 1: Navigation

To begin, navigate to www.mass.edu/osfa. On the right hand side of the website click on the MASSAid icon and then select "**MASSAid Portal for Students**". You will now arrive at the Log-in page.

If this is your first time accessing the portal you will need to select "**click here to create an account**".

Step 2: Create your account

Entering Profile information

Username: _____

You will begin by creating a username which must be 6-25 alpha numeric characters with no blank spaces. To complete your profile you will need to enter the following:

- full name
- social security number
- birthday
- email address (twice)
- phone number

Step 3: Create your account

Password: _____

Passwords are case sensitive, and must be 6-25 characters. It must include letters and numbers, and can not be the same as your username. Avoid using personal identifiers such as date of birth or social security numbers. The password must be entered twice.

Step 4: Create your account

Personal image selection

Your personal image helps you know that you are at the valid site. Every time you sign in, you will see your personal image after you enter your username.

Step 5: Create your account

Terms and conditions

Click on the box to check off your acknowledgment of OSFA's terms and conditions.

I acknowledge by gaining accessing to this site I certify that I am the student/borrower or have the student/borrower's permission to access the information. Access without permission may subject you to civil penalties or criminal prosecution.

Step 6: Create your account

Completing the sign up process

Click on "**create my account**". Access to the MASSAid student portal is now complete and you will be able to view your grant/scholarship information from the Office of Student Financial Assistance every year. The student portal can be accessed directly at:

<https://massaid.guarantorsolutions.com/StudentPortal/Logon/Login.aspx>.

OSFA's contact:

Phone: 617.391.6070

Fax: 617.391.6085

Email: OSFA@osfa.mass.edu

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Massachusetts Department of Higher Education
Office of Student Financial Assistance

Create Your Account

Please complete this form to create an account. Required fields are in bold:

User Name:

Your User Name must be 6 to 25 alpha numeric characters with no blank spaces.

First Name:

Middle Initial:

Last Name:

SSN: - -

Date of Birth (mm/dd/ccyy): / /

Account Email Address:

Re-enter Email Address:

Phone Number: - -

Password:

Passwords are case sensitive, must be 6-25 characters, must include letters and numbers, and cannot be the same as the User Name.

Re-enter Password:

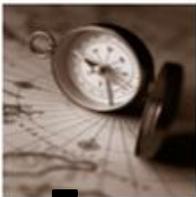
Step 3

Step 2

Personal Image Selection

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Please select a Personal Image:



Step 4

Step 5

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Step 6

Clear

Create My Account

Exit