#### PRECEPTORSHIP FORM

 Precepting advanced practice students during the provision of direct clinical supervision of patient care as a nurse practitioner is consistent with the demonstration of continuing competence and ongoing professional development.



- **Formal Inter-Professional Education (IPE) programs** organized in collaboration with nursing, physician assistant, medicine, dentistry, or pharmacy Program Faculty and clinical sites are recognized by AANPCB.
- National organizations (e.g., the National Academy of Medicine, formerly called the Institute of Medicine) have identified team-based
  care as a critical component of healthcare improvement. Joint accreditation activities of interprofessional collaboration help to promote
  healthcare delivery and outcomes improvement.

## Criteria for Claiming Preceptorship Clinical Practice Hours

- A maximum of 120 Preceptorship Clinical Practice Hours within the 5-year period of certification may be claimed for a maximum of 25 non-pharmacology CE credits.
- Complete preceptor site information for each practice site is required.
- Faculty Coordinator contact information is required.
- AANPCB reserves the right to request additional supporting documentation for validation of preceptorship.

### **Application**

- Submission of a complete Preceptorship Form is required.
- Complete as many forms as necessary to account for preceptorship sites and students.
- Upload completed Preceptorship Forms as an individual CE to My Continuing Education in your My AANPCB account online. Enter "Preceptor" under the Program Name and the "School" under Sponsor.
- Copies may also be emailed or faxed as a PDF.
- Incomplete forms will not be processed.

# Conversion of Preceptor Hours into CE Credits

- Convert the number of hours precepted to CE credits using the Conversion Table.
- The number of Preceptorship Clinical Practice Hours that may be claimed within the
- 5-year period of certification is limited to a maximum of 120 hours for a maximum of 25 non-pharmacology CE credits.
- Record the total number of non-pharmacology credits on the CE Log of the renewal application (not to exceed 25).
- Calculation of 120 clinical hours is based on precepting 8 hours per week for one semester (i.e., 15 weeks x 8 hours/week = 120 hours).

# PRECEPTOR HOURS CONVERSION TABLE

CONVERSION TABLE					
CLINICAL	CE				
HOURS	CREDIT				
1 – 5 hours	= 1 CE				
6 – 10 hours	= 2 CE				
11 – 15 hours	= 3 CE				
16 – 20 hours	= 4 CE				
21 – 25 hours	= 5 CE				
26 – 30 hours	= 6 CE				
31 – 35 hours	= 7 CE				
36 – 40 hours	= 8 CE				
41 – 45 hours	= 9 CE				
46 – 50 hours	= 10 CE				
51 – 55 hours	= 11 CE				
56 – 60 hours	= 12 CE				
61 – 65 hours	= 13 CE				
66 – 70 hours	= 14 CE				
71 – 75 hours	= 15 CE				
76 – 80 hours	= 16 CE				
81 – 85 hours	= 17 CE				
86 – 90 hours	= 18 CE				
91 – 95 hours	= 19 CE				
96 – 100 hours	= 20 CE				
101 – 105 hours	= 21 CE				
106 – 110 hours	= 22 CE				
111 – 115 hours	= 23 CE				
116 – 119 hours	= 24 CE				
120+ hours	= 25 CE				

# PRECEPTORSHIP FORM Print as many copies of this CE Log as needed to complete application.

NP Certificant (First Middle Las						Last	4 of SSN
AANPCB Cer	NPCB Certification Number  yins with A, E, F, G, or AG)  Begin Date: (mm/dd/yyyy)				End Date: (mm/dd/yyyy)		
Preceptorship	p Date (s)			Spec	cialty /Population Fo	cus	
Total # Preceptorship Hours completed = (Maximum 120 hours)			Converted to CE Hours = (maximum 25 Non-Pharmacology hours)				
The preceptorship was conducted with advanced practice provider students enrolled in:  APRN Program  Interprofessional Educational (IPE) Program							
	ractitioner $\Box$	Nurse And	esthetist		Medicine	<u>נוטוומו (ו</u>	Physician Assistant
□ Nurse M			urse Specialist		Pharmacy		Other:
Number of St	udents Precepted		·		<u> </u>		
Preceptor Pra	actice Site						
Address							
City, State, Zi	р						
Educational I	nstitution/ Prograr	n					
Educational A	Address						
Faculty Coordinator							
Coordinator							
Coordinator	Email					Phone Numb	
Preceptorship				Spec	cialty /Population Fo	Numb	
Preceptorship	p Date (s)	mpleted =		Cor	nverted to CE Hours	Numb cus =	er
Preceptorship Total # Prece (Maximum 120) The precepto	p Date (s) ptorship Hours co nours) rship was conduct		vanced practice	Cor (ma:	nverted to CE Hours ximum 25 Non-Pharma ler students enrolle	Numb ocus  = cology hod d in:	er ours)
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