



Faculty Council

https://www.umb.edu/faculty_staff/faculty_council

Monday, February 5, 2024, 1:00-3:00 PM

Chancellor's Conference Room

Third Floor, Quinn Administration Building

Agenda

I. Approval of the Agenda

II. Motion to Approve the 12/04/2023 Minutes

III. Final Text of the Bylaws of the Faculty Council, Amended & Approved on December 4, 2023 (Neal Bruss & Joel Fish, Co-Chairs of the Ad Hoc Committee for the Revision of the Bylaws for the UMass Boston Faculty Council)

The one-column Bylaws document is attached, with the two December amendments inserted and the section numbers adjusted. (Please recall that the Registrar was included as an ex officio member of the Academic Affairs Committee, and that the Robert's Rules of Order section from the previous Bylaws, Section 2, was restored). Inserting Section 2 required renumbering the sections after Section 1 in the Bylaws version that the Council approved.

IV. Motion from the General Education Committee (Neal Bruss, Associate Professor of English & the Chair of the General Education Committee)

Moved: That Anthropology 359, Economics and Cultures in Comparative Perspective, be approved as satisfying the World Cultures Distribution requirement.

WISER Course Description: This course approaches economic behavior, ideas and institutions using two of the hallmarks of anthropology: field-based methods of data collection and cross-cultural comparison. Through ethnographic case studies, anthropological theory and first-hand observation, we will consider the embeddedness of the economy in complex socio-cultural systems, ideological and institutional. A range of systems of production, distribution and consumption in contemporary and past economies will allow students to systematically critique familiar economic ideas and institutions. Topics will include reciprocity and redistribution, traditional markets, notions of scarcity, affluence and fairness, the regulation of economic behavior by formal and informal institutions, the economic division of labor and the interface between modern and traditional economies.

General Education Capabilities: Verbal Reasoning (Critical Thinking) and Critical Reading and Analysis.

V. General Education Committee and Subcommittee Membership for AY 2024 (Neal Bruss, Associate Professor of English & the Chair of the General Education Committee)

Election of Prof. **Elizabeth S. Sweet**, Department of Anthropology, as **Chair of the Quantitative Reasoning Subcommittee**. Prof. Sweet was elected by the Quantitative Reasoning Subcommittee at its meeting on 28 December 28, 2023.

Appointment of Dr. **Eric Moschella**, Interim Director, Center for Academic Excellence, to the **Quantitative Reasoning Subcommittee**.

VI. Motion from the Graduate Studies Committee (Andre Maharaj, Director of the Graduate Certificate Program in Applied Behavior Analysis for Special Populations & the Chair of the Graduate Studies Committee)

Motion #1 (All materials available for review on Curriculog) From: CLA

Request for a program change for the Applied Economics MA: to change the admissions requirements to no longer require intermediate macroeconomics and intermediate microeconomics and also to reduce the required letters of recommendation from 3 to 2. The MA/BA admissions requirements should also be adjusted to conform with these changes.

Rationale: The requirement that applicants have completed intermediate macroeconomics and intermediate microeconomics sets a higher bar than many other economics master's programs and precludes students who don't have an undergrad major or minor in economics from applying. Many qualified applicants have trouble finding 3 informative letters of recommendation and the BA/MA program only requires 2.

Motion #2 (All materials available for review on Curriculog) From: CLA

Request for course changes to AMST 688: to change the name from Final Project to Capstone Seminar and to change the description.

Old description: A substantial research paper, drawing on systematic original research. The project may address a research topic in American studies or may construct a curriculum unit using primary sources and including a pedagogical and intellectual justification. The project will be determined in consultation with the student's advisor and must be approved by the advisor. A written proposal signed by student and advisor must be submitted to and approved by the director of the graduate program. Depending on faculty availability, students enrolled in AMST 688 during the spring semester can participate in a research and writing seminar to facilitate the completion of final projects.

New description: The capstone consists of original research on a topic in American Studies and may take a variety of forms, including a research paper, curriculum unit, thesis, or other format approved by the program. The capstone topic and format will be determined in consultation with the advisor and must be approved by the advisor. A proposal signed by the student and advisor must be submitted to and approved by the director of the graduate program. Students will be advised by a faculty member; enroll in an independent study with the advisor; and participate in a Capstone Seminar. Students will present their capstone project to program faculty, students, and guests.

Rationale: The title change reflects the variety of forms the final project can take: research paper, curriculum unit, project, or thesis and removes ambiguity related to format. The course description clarifies the format that a capstone may take and program expectations. This course change is part of a series of proposals being submitted: AMST 602L, AMST 603, AMST 688, American Studies MA program changes.

Motion #3 (All materials available for review on Curriculog) From: CSM

Request for program changes to the Computational Sciences PhD: to reduce the minimum required course credits from 40 to 34 and increase the number of dissertation credits to 26 to match other graduate programs in CSM (total credits remains the same). Instead of taking 3 courses from their main track and 1 each from the other two tracks, students will take 2 courses from their main track and one total from the other tracks. Students will be required to enroll for 3-6 credits of dissertation each semester from the beginning of their program. CS 624 Analysis of Algorithms will be added to the list of core courses. A number of courses will be added to the list of courses students may choose in their tracks and to the common pool of electives.

Rationale: The current high course load in the first two years doesn't align well with the research-integrated philosophy of the program. Requiring dissertation every semester will allow students to be more engaged in research activities with their advisors. CS 624 Analysis of Algorithms is currently required for two of the three tracks and is an elective in the third. A deep understanding of algorithms is fundamental to computational studies and should be required in all tracks. Several of the optional courses in the current curriculum are no longer offered or only offered rarely, so additional courses are being added to the lists to increase options for students.

VII. Chancellor Marcelo Suárez-Orozco Invites the Councilors and the Faculty to Nominate/Recommend Qualified Candidates for the Position of Special Assistant to the Chancellor for Black Life on Campus (submitted to the Chancellor's Office by February 9, 2024). Thank you very much, Chancellor!

(Please see the description of the position and the required qualifications of candidates in the attached document.)

VIII. The 2024 Election of the Faculty Council

(i) Apportionment of Seats for the Faculty Council

The Constitution of the Faculty Council

Approved by the Board of Trustees September 30, 2021; Amended November 9, 2020.

5. Membership

A. Faculty members eligible to serve as voting members of the Faculty Council are faculty members who are: (1) at least half-time, (2) not in their first regular semester of service, and (3) not serving in an administrative capacity above the level of department chair or the equivalent.

5C1 Twenty-eight members shall be elected in staggered terms by college/school on the principle of one person one vote, as specified in the next sentence, but no college or school shall have more than fourteen representatives. Thus any college or school that has a majority of the faculty members would have fourteen representatives, and the appointment of seats from each of the other colleges and schools would, as closely as possible, reflect the proportion of faculty members in that college or school; should no college or school have a majority of faculty members, all representation would be apportioned in relation to the proportion of faculty members in each college or school. Each college or school must have at least one representative on the Faculty Council.

The list of faculty received

From: Marie Bowen <Marie.Bowen@umb.edu>
Sent: Friday, February 2, 2024 9:59 AM
To: Zong-Guo Xia <ZongGuo.Xia@umb.edu>
Subject: FW: Faculty Headcounts and FTEs for 2024 Election of the Faculty Council

Total Number of Records = 1,147 (1,147-8 = 1,139 unique individuals/Headcount)
Number of People with 2 Records = 8
Faculty with FTEs >= 0.5 = 927-29-3-3-1-38 = 853 (Eligible Voting Faculty Members)
First Regular Semester of Service = 29 (CEHD=2, CLA=6, Management=2, MCNHS=13, CSM=6)
Faculty Post Retirees = 3 (CEHD=1, CLA=1, MCNHS=1)
Research Assistant Professors = 3 (CSM=3)
Visiting Professor = 1 (SFE=1)
Non-Unit Professionals = 38 (serving in an administrative capacity above the level of department chair or the equivalent)

College	Spring 2024		FC Reps 2019-20	FC Reps 2020-21	FC Reps 2021-22	FC Reps 2022-23	FC Reps 2023-24	% FC Seats
	HDCT	%						
College of Liberal Arts	380	44.55%	12	12	12	12	13	46.43%
College of Science & Math	157	18.41%	4	4	4	4	4	14.29%
College of Management	91	10.67%	3	3	3	3	3	10.71%
Manning College of Nursing & Health Sciences	119	13.95%	3	3	3	3	3	10.71%
College of Education & Human Development	77	9.03%	2	3	3	3	3	10.71%
Global Inclusion & Social Development			1					
McCormack School			1	1	1	1	1	3.57%
School for the Environment	20	2.34%	1	1	1	1	1	3.57%
Honors College	2	0.23%	1	1	1	1	1	3.57%
Provost's Office (ASSUS/SEAS)	7							
Grand Total	853		28	28	28	28	28	

(ii) Vacant Seats for the 2024 Election

Sommer Forrester, CLA (Performing Arts) 2021-2024
Amit V. Patel, MGS (Public Policy & Public Affairs) 2023-2026 (*MGS Integrated into CLA*)
Joel Fish, CSM (Mathematics) 2021-2024
Neil Reilly, CSM (Chemistry) 2021-2024
Kai Zou, MCNHS (Exercise and Health Sciences) 2021-2024
Kui (Andy) Du, CM (Management Science and Information Systems) (2021-2024)
Eugene Gallagher, School for the Environment, 2023-2026 (*Retired*)
Zong-Guo Xia, At-Large Seat for Full Professors, 2022-2025 (*Sabbatical Leave*)

(iii) 2024 Election Committee

Professor **Timothy Oleksiak**, the Chair of the 2023 Election Committee, has already generously volunteered to serve as the **Chair of the 2024 Election Committee**. We need a minimum of two more councilors to serve as committee members.

IX. Academic Program Review & Approval, The Executive Committee of the Faculty Council

“The proposal, Music Education Track, has reached the Faculty Council step and is eligible for inclusion within an agenda. As an Agenda Administrator, you are responsible for making a decision on behalf of your committee. You may make your decision on the proposal or you may place this proposal on an agenda for the next committee meeting.”

“The Music Education track [under the existing Bachelor of Music Degree] will offer undergraduate students a comprehensive music education curriculum in preparation for the professional field of music teaching. The proposed track would not impact the requirements for the existing B.A. in Music, nor would it impact the current relationship pre-service music teachers have with the College of Education in terms of course requirements and authorization to complete the licensure program.”

“The purpose of this proposal is to codify what we are already doing and have this as a signaling device for incoming and current students.”

We strongly support the development of such programs designed to best serve our students and greatly appreciate the outstanding efforts and valuable contributions of our faculty.

However, the request for review and approval by the Faculty Council ignores one of the fundamental guiding principles of our Constitution and weakens one of the pillars in shared governance. The Constitution of the Faculty Council, Approved by the Board of Trustees September 30, 2021 and Amended November 9, 2020, (https://www.umb.edu/media/umassboston/content-assets/faculty-staff/UMass_Boston_amended_Constitution_BoT_approved_9-30-2021.pdf) clearly states that *“The colleges and schools shall have jurisdiction over their own undergraduate programs. The Faculty Council shall have jurisdiction over matters of educational policy that have Campus-wide effect or that require coordination between colleges, schools, or programs.”*

If we wish to assume the responsibility of reviewing and approving the undergraduate programs, it would require (1) a much broader discussion, (2) the concurrence of college/school governing bodies, and (3) the amendment of our constitution.

This newly modified process is also inconsistent with the established policies, standards and procedures of the UMass Board of Trustees and the Massachusetts Board of Higher Education.

Doc. T92-012, as amended
Passed by the Board of Trustees
April 8, 1992
Revised: 8/6/97

UNIVERSITY OF MASSACHUSETTS
PROCEDURES FOR UNIVERSITY APPROVAL OF NEW ACADEMIC DEGREE
PROGRAMS, PROGRAM CHANGES, AND PROGRAM TERMINATION

https://www.umassp.edu/sites/default/files/board-policies/T92-012-Academic%20Degree%20Programs_rf012021.pdf

POLICY AND PROCEDURES: CHANGES TO EXISTING ACADEMIC DEGREE PROGRAMS

*“Once approved, an Academic Degree Program may not be materially and substantially changed unless and until it has been reviewed and approved under a process deemed appropriate by the Vice President for Academic Affairs. A brief written description should be submitted to the Vice President for Academic Affairs who will determine whether the proposed change should be reviewed under the same procedures applicable to new programs or under some less comprehensive procedure, as he or she shall specify. **Proposals to offer new concentrations, tracks, options, certificate programs or the like within existing degree programs will not be considered material or substantial changes. However, campuses proposing such changes are required to send a written notice to the President and the Board of Higher Education 60 days prior to announcing the change.**”*

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“A public college or university expecting to offer either (a) new certificate programs under 30 credits, or (b) new minors, concentrations, tracks, or options within existing approved programs, must notify the DHE in writing at least 60 days prior to announcing such program changes. Notice must come from the institution’s Chief Academic Officer and be addressed to the Deputy Commissioner for Academic Affairs and Student Success. It should be sent electronically with documents in WORD DOC format, and include the rationale for the new certificate and a curriculum outline form.”

On the other hand, the UMass Boston Curriculog Proposal Guidelines considers proposals to offer new concentrations, tracks, options, certificate programs or the like within existing degree programs substantial changes that *“require three levels of faculty review (the department, the college, and Faculty Council) and two levels of administrative review (Dean and Provost).”* The UMass Boston Curriculog indicates that *“The process of building a new minor, concentration, track, or a certificate of less than 30 credits requires off-campus review after on-campus review. The Provost's Office will issue an approval after receiving notification from the Board of Higher Education. The program can be announced 60 days after the date of the letter from the Board of Higher Education that grants approval of the new program.”* The process and the requirements directly contradict the established policies, standards and procedures of the University of Massachusetts Board of Trustees and the Massachusetts Board of Higher Education.

Be it moved that we respect and restore the jurisdiction of the colleges and schools over their own undergraduate programs;

Be it further moved that we strictly follow the established policies, standards and procedures of the University of Massachusetts Board of Trustees and the Massachusetts Board of Higher Education for the review and approval of new academic degree programs, program Changes, and program termination; and

Be it finally moved that we carefully review our Curriculog Proposal Guidelines and other related documents and insure their compliance to the Constitution of the Faculty Council and the established policies, standards and procedures of the University of Massachusetts Board of Trustees and the Massachusetts Board of Higher Education.

X. Periodic Review and Evaluation of Senior Administrators

Doc. T93-080

Passed by the Board of Trustees

August 11, 1993

UNIVERSITY OF MASSACHUSETTS

POLICY ON THE REVIEW AND EVALUATION OF SENIOR ADMINISTRATORS

https://www.umassp.edu/sites/default/files/board-policies/T93-080-Evaluation%20of%20Senior%20Administrators_rf012021.pdf

“Each campus Chancellor shall conduct a review and evaluation of the Vice Chancellors, Provost and academic Deans/Directors on the campus at least every five years, or more frequently if he or she deems it appropriate, or as directed by the President or the Board of Trustees.”

“Such a process provides the Board of Trustees with an assessment of how effectively these administrators are guiding the University in such areas as academic, financial, and student affairs; personnel management; and community relations. The review process goes further, however, and is intended to support and strengthen the performance of the President and Chancellors. Specifically, the review process provides an opportunity for the President and Chancellors to review institutional and campus goals and priorities; a

framework for assessing individual, campus, and University progress in relation to these goals and priorities; and an opportunity to assist the President and Chancellors by suggesting areas for attention that could enhance the quality of their leadership.

The formal evaluation and review of the President and the Chancellors shall, at a minimum, address the following broad areas: administrative and academic leadership and management; institutional and campus goals and priorities; sensitivity to the needs of the University and the campuses; and internal and external relationships.”

A review and evaluation of the Vice Chancellors, Provost and academic Deans/Directors will clearly serve many of the same useful purposes.

Be it moved that the UMass Boston administration resumes such required review and evaluation of senior administrators immediately for more effective leadership, precise alignment of our goals and priorities with the mission of UMass Boston, improved measurable outcomes, much better accountability, and higher transparency.

Be it further moved that a schedule of review and evaluation of senior administrators is announced to the university community and posted at the relevant website for public information before the end of AY 2023-2024 (May 2024).

XI. Other Requests for Information/Data, Updates and/or Actions from the 12/11/2023 Open/General Faculty Meeting

- (i) **Notification of Campus Hate Crime** (attached)
From: Chancellor Marcelo Suárez-Orozco and Provost Joseph Berger <news@umb.edu>
Sent: Tuesday, December 5, 2023 9:08 AM
- (ii) **Faculty Searches for the Department of Africana Studies**
- (iii) **Improvements of Mental Health Services at UMass Boston (Karen R. Ferrer-Muñiz, Vice Chancellor for Student Affairs)**
- (iv) **Request from the Faculty Council Quantitative Reasoning Subcommittee for the Interim Reports on the Initiative to Enhance Student Success through Mathematics (IESSM)**
- (v) **Creating a Technology Enhanced Facility for Proctored Testing**
- (vi) **A Systematic Study on Our Increased Reliance on Non-Tenure-Track (NTTs) Faculty and Associate Lecturers to Meet Our Instructional Needs**

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023						
	HC	HC	HC	HC	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE
Professor	122	117	111	120	126	122	129	126	125	123	125	123	136	132	143	142
Associate Professor	199	220	229	237	238	237	241	234	233	230	233	230	229	224	225	222
Assistant Professor	170	168	172	159	148	147	127	126	119	119	119	119	99	99	107	107
Instructor	3	7	1						Duplicate of 2021 (Data Errors)							
Lecturer	725	759	725	623	602	354	526	351	529	359	529	359	530	359	536	353
Not Faculty			3	5												
Unknown					49	48	112	53	139	67	139	67	140	62	138	58

Grand Total	1,219	1,271	1,241	1,144	1,163	908	1,135	890	1,091	868	1,145	898	1,134	876	1,149	883
Tenured	302	317	324	338	349	349	349	349	353	353	345	345	344	344	360	
Tenure-Track/Non-Tenured	179	179	182	167	148	148	125	125	122	122	119	119	100	100	107	
Non-Tenure Track	169	208	210	201	224	223	312	253	209	209	235	235	230	230	242	
Part-Time	563	562	521	429	427	179	327	152	398	179	433	191	440	191	432	
Part-Time Tenured	5	5	4	10	13	7	19	9	8	4	13	8	20	10	8	
Part-Time Tenure-Track	1		2	1	2	1	3	2	1	1						
	1,219	1,271	1,243	1,146	1,163	907	1,135	890	1,091	868	1,145	898	1,134	876	1,149	

(Data Source: Faculty and Staff Dashboards, The Office of Institutional Research, Assessment, and Planning, UMass Boston)

Faculty in Fall 2023 = 860 (FTEs) + 12 (Restricted)

(Data Source: Board of Trustees, December 11, 2023, FY25-29 Financial Forecast)

Faculty Headcount in Fall 2023 = 1,149 (360 Tenured, 107 Tenure-Track/Non-Tenure, 242 Non-Tenure Track, 432 Part-Time)

Faculty Headcount in Fall 2023 = 1,149 (143 Professor, 225 Associate Professor, 107 Assistant Professor, 536 Lecturer, 138 Unknown)

Faculty FTEs in Fall 2023 = 883 (142 Professor, 222 Associate Professor, 107 Assistant Professor, 353 Lecturer, 58 Unknown)

(Data Source: Faculty and Staff Dashboards, The Office of Institutional Research, Assessment, and Planning, UMass Boston)

657 Lecturers [Service End Date: 2023-12-16 = Date of the Last Paycheck in CY 2023] (Headcount of Unique Individuals: 335 Associate Lecturers, 136 Lecturers, 101 Senior Lecturers, 48 Senior Lecturers II, 37 Senior Lecturers III)

(Data Source: Statewide Payroll of the Office of the Comptroller, The Commonwealth of Massachusetts)

We respectfully request a list of courses (including the course number and title, the number of credits, graduate versus undergraduate, with labs, writing intensive, and/or other special requirements) and the number of students enrolled in each of the courses for each of the 1,149 full-time and part-time faculty members of all ranks (including the name, unique university ID, faculty position title, full-time or part-time, and tenure status).

XII. Reports – maximum of 10 minutes

- a. Chancellor – Marcelo Suárez-Orozco
- b. Provost and Vice Chancellor for Academic Affairs – Joseph Berger
- c. Vice Chancellor for Administration & Finance – Kathleen Kirleis
- d. Faculty Representative to the Board of Trustees – Sana Haroon
- e. Representative from the Faculty Staff Union – Caroline Coscia
- f. Representative from the Professional Staff Union –
- g. Representative from the Classified Staff Union –
- h. Representatives from the Graduate Employee Organization – Chidimma Ozor Commer and/or Jonathan Vega-Martinez (GEO Organizing Committee Members)
- i. Representatives from the Undergraduate Student Government – Kaushar Barejiya (President) and/or Kaley Whipkey (Vice President)
- j. Representatives from the Graduate Student Government – Delaney Bowen (President) and/or Chirag Nemani

(Vice President)

XIII. New Business

XIV. Motion to Adjourn