



Graduate students can request to receive transfer graduate credit based on the eligibility and credit maximums listed for each type of transfer credit. *Courses taken as part of UMass Intercampus Course Exchange programs (ICX) are not transfer credits.*

Transfer credit equivalency is determined by the Graduate Program Director and subject to the final approval of the Registrar’s Office and Associate Vice Provost for Graduate Education. Submit completed forms to [external.credit@umb.edu](mailto:external.credit@umb.edu).

Student Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Graduate Program/Plan: \_\_\_\_\_

**GRADUATE COURSE(S) TAKEN AT ANOTHER ACCREDITED INSTITUTION (MAXIMUM 6 CREDITS)**

**Criteria:**

- Courses were not used to fulfill requirements for another degree.
- Credits were earned no more than seven years prior to matriculation into the program.
- Public Service or Professional Development Work/Courses are not transferrable.
- Grade is “B” or better. Pass/Sat grades are unacceptable unless the official transcript states that Pass/Sat is equivalent to “B” or better.
- An official transcript must be included, on file, or sent to the Registrar’s Office at the above email address once the coursework is completed.

SCHOOL ATTENDED (1 form per school):			
COURSE #	COURSE NAME	SEMESTER/YEAR	UMASS COURSE # OR REQUIREMENT

**UMASS BOSTON GRADUATE CREDITS TAKEN AS AN UNDERGRADUATE STUDENT (MAXIMUM 6 CREDITS)**

**In addition to the criteria above:**

- UMass Boston undergraduate students who will earn more credits than needed for the bachelor’s degree may register concurrently for graduate credits.
  - *These credits will be removed from undergraduate credit and GPA totals so cannot be done after the bachelor’s degree has been awarded.*

COURSE #	COURSE NAME	SEMESTER/YEAR

GPD Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Registrar’s Office:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied Notes:
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