Re-Enrollment Checklist

Welcome Back, Beacon!

☐ **Apply for Re-Enrollment Online**

*Finding your Student ID number using the ID Look Up Tool* *

* if you do not have or did not provide us with an SSN# enter in 4 uppercase X’s in its place. If that does not work, please email Registrar@umb.edu with the name you attended under and your date of birth.

☐ Financing: Complete the Online Financial Aid Application

**Review eligibility & important dates here**

Question about aid? Connect with Financial Aid Counseling Staff at the One Stop

One Stop is located in the Campus Center building upper level
walk-ins M-Th 8am-6pm, F 10am-4pm
Email: theonestop@umb.edu

☐ Setting up your student accounts

**24-48 hours After you receive confirmation that your application for re-enrollment has been accepted and processed you will be able to access your accounts (email, WISER, Degree Audit)**

Finding your email credentials: Use the Email Lookup tool

Instructions: [How to set up your student Email account](#)

Need further assistance? Connect with our IT Help Desk

☐ Connecting with your Advisor:

<table>
<thead>
<tr>
<th>College of Liberal Arts – Declared Majors</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Liberal Arts CLA FIRST! Students please Email: <a href="mailto:clafirst@umb.edu">clafirst@umb.edu</a></td>
</tr>
<tr>
<td>College of Science &amp; Mathematics – Declared Majors</td>
</tr>
<tr>
<td>College of Education &amp; Human Development</td>
</tr>
<tr>
<td>College of Management – Earned 60 credit +, or in LEAD, TRAIL or 3YD Learning Community</td>
</tr>
<tr>
<td>Manning College of Nursing &amp; Health Science</td>
</tr>
<tr>
<td>School for the Environment – please Email: <a href="mailto:elizabeth.boyle@umb.edu">elizabeth.boyle@umb.edu</a></td>
</tr>
<tr>
<td>Undecided majors &amp; MGT&lt; 60 credits— Academic &amp; Career Engagement &amp; Success (ACES) Center</td>
</tr>
<tr>
<td>Global Aging &amp; Life Course Studies/ Frank J. Manning Certificate -Email: <a href="mailto:gerontology@umb.edu">gerontology@umb.edu</a></td>
</tr>
<tr>
<td>Global Affairs majors – Please Email: <a href="mailto:denise.sharif@umb.edu">denise.sharif@umb.edu</a></td>
</tr>
</tbody>
</table>

☐ Review your degree requirements:

- Most students will have a Degree Audit. Here is a [tutorial on how to run a degree audit](#)
- Non-auditable students can review program requirements using the [University Catalog](#) and their unofficial transcript.

- In WISER: Click on My Academics -> Transcript -> View my unofficial transcript -> view report.

Special note to those who attended other institutions while away from UMass Boston. Please have your graded Official Transcript sent to [external.credit@umb.edu](mailto:external.credit@umb.edu) for review. Transcripts are only official if sent from the University or affiliated transcript processing center. Emailed transcripts from students cannot be accepted.
Updating your immunizations with University Health Services

Review the link above to see what immunizations and screenings are required for ALL students (regardless of age or credits). Questions about requirements can be sent to UHS@umb.edu

Update your Biographical information in WISER: Addresses*, Phone number & personal email. You can make edits in WISER by going to Personal Information > names or Email address or addresses or phone numbers.

*Students with multiple address types, be sure to check the accuracy of all address types.

Questions about Veterans Benefits or Military credits - Connect with our Veteran Affairs Office

Questions about housing - Connect with our Housing Team

Question about your Student VISA - Connect with the office of Global Programs: International Student and Scholar Services

Need help reacclimating to WISER navigation? Visit ITS Self Service Portal knowledge base to search for online tutorials and videos. Browse dozens of help videos and instructions that cover Registration issues, how to view your account summary, make an online payment and Financial Aid inquires.